

Baseline Inventory of Capital Equipment

Property Management Project



Timeline

Nov - Feb

Conduct inventory for selected buildings and departments



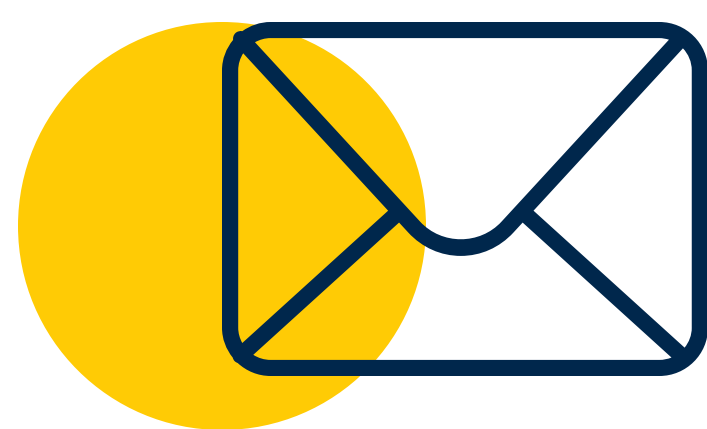
Feb - Mar

Complete baseline throughout all 3 campuses



Apr - July

Finalize all reconciliation & update Asset Management Module



Why?

- Improve accuracy of data
- Federal compliance
- Improve internal controls
- F&A indirect cost reimbursements

When?

Baseline Inventory

Ann Arbor Campus and Medical School
November 10, 2020 to Feb 26, 2021

Project Team

Project is sponsored by Finance
Contractor is HCA Asset Management, LLC

Department Responsibilities

- Provide department/building contacts
- Request appointments for restricted areas
- Assist with reconciliation of the inventory

