Challenge
Meet the needs of U-M employees who are increasingly using their smart phones to conduct university business.

Solution
Actively partner with university community to gather feedback on proposed apps and offer this input to Concur for its consideration when developing the apps.

Benefits
Concur Mobile enables university travelers to:
• Take pictures of receipts
• Check on expense reports
• Book flights
• Arrange for ground transportation
• Create expense reports as the expenses actually occur
• Perform a variety of other key travel functions

TripIt Pro automatically:
• Creates master itineraries
• Monitors flights, seats, fares, and travel points
• Sends alerts for delays or cancellations

It's like having a personal travel assistant!

TripIt Pro also lets travelers forward reservation information to Concur to automatically create an itinerary for expense reporting when it's necessary to book outside of Concur (e.g., through a conference website).

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Results
Concur Mobile and TripIt Pro have been downloaded by many university travelers and the apps continue to be used by more and more employees.

"Last early spring when traveling in DC, there was a large snowstorm nearing the east coast. Having the ease of working in the Concur Mobile App, in conjunction with Conlin, we were able to easily get my flights changed so that I could get home before the storm hit. It was so much more convenient than having to pull out my laptop."

Cheryl Bullister
Administrative Coordinator
Ross School of Business

"Concur Mobile is very convenient. It makes it easy to submit receipts while on the road."

Dana Sitzler
Associate Director of State Outreach
Government Relations

What’s ahead
Additional functionalities on Concur Mobile that will enable university travelers to:
• Claim per diems
• Allocate expenses
• More easily obtain approvals
• Create an expense line from a picture

More information
procurement.umich.edu/travel-expense/concur-mobile-apps