Over the past several months, Concur has made changes to Expense, the Mobile App and TripIt and are highlighted below. If you have any questions, please reach out to ConcurUpdates@umich.edu.

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Attendees: Enhanced Employee Attendee Search

When you select Faculty/Staff in the Attendee Type list on the Search Attendees tab, you will see two new fields: Email address and Country display. These new fields can be used to enhance searches for employee attendees.

New Warning Message When Printing An Expense Report

When you print an expense report, a warning message now appears to inform you that your web browser might cache some sensitive information contained in the expense report. The message recommends clearing browser cache and deleting downloaded expense reports when they are no longer needed. When you are viewing an expense report, if you click Fax Receipt Cover Page, Receipt Report, or Detailed Report in the Print or Print/Email list, you will see a warning message at the top of the print or fax window.
MOBILE

Mobile: Concur Deprecation Policy Updated to Support Current and Last 2 Versions (previously was last 7 versions)

As of February, 2021 Current Version is 9.86

If the current mobile app on your mobile device is older than the two latest versions, you will be notified - through a Message Center message and push notifications – that you should update the app to the latest version.

If you have a version of the app older than the last 4 versions on your mobile device, you will see an upgrade notice on the login page and will need to update the app to the latest version or you will no longer be able to access the SAP Concur mobile app on your device.
Mobile Sign In Page Updated:

The Sign In page has been improved, please enter your umich email address on this page and the next page will prompt you with an option to “Sign in with SSO”, click this and you will be directed to the UM Weblogin Page and then Duo if necessary.

See example below:
Updated Travel Allowance Experience

The Travel Allowance experience has been updated in the SAP Concur mobile app. Updates are listed below:

- The New Travel Allowance screen was redesigned to better resemble the web version of the mobile app
- The manage itinerary screen now utilizes swipe actions, which resembles the Reports screen
- The error handling and presentation with visual clues have been improved to provide you with a more simplified experience
- The defaulting of date and time input fields have been improved for a faster workflow
- After you save their itinerary, the Adjustments tab of the Travel Allowances screen automatically appears, displaying the saved itinerary details

Creating an Itinerary
Adjusting daily allowances

To view the daily allowances screen for a desired itinerary, the user can tap on the desired itinerary listed on the Travel Allowances screen. The screen with daily allowances appears, where the user can tap on individual daily allowances to further adjust the allowance.

Android ONLY – Support for Biometric Sign-In

The SAP Concur mobile app for Android now supports biometric sign-in options such as fingerprint authentication (Touch ID) and face recognition (Face ID). To access the Touch ID and Face ID sign-in options in the mobile app, the desired biometric sign-in method must be enabled and configured on the device. On Android devices that support biometric options, you
can enable the supported biometric authentication type in the mobile app by navigating to Settings > Sign In and selecting the desired biometric option.

**TRIPIT**

**Travel Arranger Support for TripIt**

TripIt has launched Travel Arranger support via plans@tripit.com. A Concur Travel Arranger can now add plans for a Travel Arrangee by adding the Arrangee’s email address to the subject line before forwarding their confirmation email to plans@tripit.com. The plan will be added to the Arrangee’s TripIt account with the Arranger designated as a Planner. If the trip is shared with SAP Concur, the plan will also sync to Concur Travel and be available in Traveler and Arranger views.

Arrangers can forward plans to TripIt for their arrangees:

![Email example](image)

Once imported, the traveler will be notified about the plan the arranger forwarded:
COVID-19 Travel Guidance in TripIt

Now Arriving: COVID-19 Travel Guidance in TripIt

Get the latest for your destination

If you plan to travel, make informed decisions about your destinations with updated COVID-19 infection rates and travel guidelines in TripIt.

To help you stay up-to-date, we’ve added 15 categories of global travel guidance, including:

- Infection rates
- Entry and exit rules
- Quarantine rules
- Travel bans
- Testing requirements
- Health documentation
- Curfew orders
- ...and more

To get started, tap the guidebook button on your trip itinerary screen (above the edit button).