Searching for a Specific Tag Number

1. In the Find an Existing Value tab, in the Business Unit field, make sure that UMICH is entered into this field.
2. Next in the Tag Number field, type the asset tag number, i.e. A5XXXXX, 3XXXXX, 7XXXXX, or 8XXXXX where X represents a numerical value.
3. Click Search at the bottom left of the page or press enter.