



# **New Features in Release 13.2 (July 21, 2013)**

# Release 13.2 New Features

- Reminder: a new user interface (UI) called Phoenix is now available
- The following new features are available only in the Phoenix UI:
  - Cart Preview Enhancements
    - Added Cart Name at top right of cart preview
    - Added ability to go straight to checkout
  - New Express Checkout
  - Bookmark your favorite “pages” in the application
  - Home Page Selection
  - Improvements to Notifications

# Reminder – New User Interface (UI) Available

To make the M-marketsite user experience even better, the tool is getting a new interface, known as “Phoenix.” The Phoenix interface is now available to users across the university, but its use won’t be required until December 15 of this year. Both the current and new M-marketsite interfaces are available until the changeover date to ensure an easy and seamless transition. M-marketsite users, however, are encouraged to begin using the new interface now.

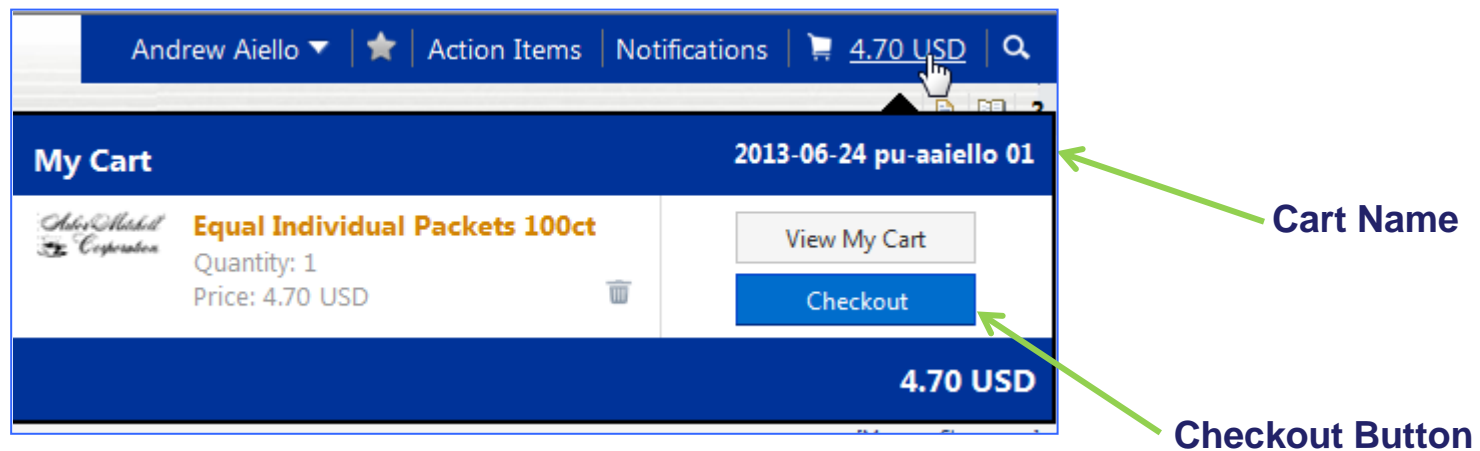
Access the documents below to read more about the new interface and instructions for activating it:

- [New User Interface Training Guide](#)
- [Activating New User Interface Quick Reference](#)
- [New User Interface My Profile Quick Reference](#)
- [Phoenix UI Browser Support Quick Reference](#)
- [New User Interface FAQs](#)

# Cart Preview Enhancements

The Cart Preview allows you to quickly glance at what has been added to your cart, along with two new features:

- The Cart Name appears at top right of the My Cart preview
- You can click a button to go straight to checkout



# New Express Checkout

A more intuitive and user friendly checkout process

- Only available with the new Phoenix interface
- Use of the new express checkout is optional

The screenshot displays the 'Order Review' stage of a checkout process on the Marketsite. The page features a blue navigation bar at the top with the user's name 'Andrew Aiello', a star icon, 'Action Items', 'Notifications', a shopping cart icon with '4.70 USD', and a search icon. Below the navigation bar, there are icons for home, cart, documents, analytics, and settings. The main content area is divided into two columns. The left column, titled 'Order Review', includes a green confirmation message: 'Looks good! You can review your order details below and, when you are ready, use the Assign Cart or Return Lines to ePro button to complete your purchase.' Below this, there are expandable sections for 'Shipping' and 'Lines', both marked with a checkmark. The 'Lines' section shows the merchant 'Arbor Mitchell/a Division of Paramount Coffee' with a fulfillment address in Ann Arbor, MI. The product is 'Equal Individual Packets 100ct' priced at 4.70 USD. At the bottom of this section is a link to 'Go To Advanced Checkout'. The right column, titled 'Order Summary', shows a subtotal of 4.70 USD and two buttons: 'Assign Cart' and 'Return Lines to ePro'.

Andrew Aiello | Action Items | Notifications | 4.70 USD

View My Cart | Shipping | Order Review

**Looks good!**  
You can review your order details below and, when you are ready, use the **Assign Cart** or **Return Lines to ePro** button to complete your purchase.

**Order Review**

+ Shipping

- Lines

**Arbor Mitchell/a Division of Paramount Coffee**  
Fulfillment Address 1  
844 Highland Drive, Ann Arbor, MI 48108 US

**Equal Individual Packets 100ct** 4.70 USD

Unit Price 4.70  
Quantity 1 EA

Go To Advanced Checkout

**Order Summary**

Subtotal 4.70

**4.70 USD**

Assign Cart Return Lines to ePro

# Bookmark your favorite “pages” within the application


The Bookmarks feature allows you to:

- Bookmark menu items – allowing easy access to frequently performed tasks.
- Access bookmarks through an icon in the banner or by pressing Alt + K.
- Add, remove and reorder bookmarks

The image shows two screenshots of the application's bookmark menu. The top screenshot shows the menu with a search bar and an 'Edit' button. The bottom screenshot shows the menu with two bookmarked items: 'View Draft Shopping Carts' and 'Search Documents', each with a red minus icon and a hamburger menu icon. Annotations with green arrows point to these elements.

**My Bookmarks Link** (points to the star icon in the top navigation bar)

**Use Edit button to remove or reorder Bookmarks** (points to the 'Edit' button in the top screenshot)

**Click  icon to remove** (points to the red minus icon next to 'View Draft Shopping Carts' in the bottom screenshot)

**Click and drag to reorder** (points to the hamburger menu icon next to 'View Draft Shopping Carts' in the bottom screenshot)

**My Bookmarks** (text in the top navigation bar)

**Alt + K** (text in the top navigation bar)

**Search Documents** (text in the search bar)

**Edit** (text in the 'Edit' button)

**Bookmark this page** (text in the bottom right of the menu)

**Andrew Aiello** (text in the top navigation bar)

**Action Items** (text in the top navigation bar)

**Notifications** (text in the top navigation bar)

**4.70 USD** (text in the top navigation bar)

**View Draft Shopping Carts** (text in the bottom screenshot)

**Search Documents** (text in the bottom screenshot)

**Done** (text in the bottom screenshot)

# Home Page Selection

You can select which “page” in the application is your home page, allowing you to quickly access your primary task.

Change your home page setting through a few easy changes to your profile (see below):

The image shows a sequence of steps to change a home page setting. It starts with a user profile dropdown menu for 'Andrew Aiello' containing options: 'View My Profile', 'Set My Home Page', and 'Logout'. A second window titled 'Set My Home Page' shows two radio button options: 'Default Home Page' (with 'Shopping Home' below it) and 'Current Page' (with 'Shopping Home' below it). A light blue informational box at the bottom of the dialog states: 'You can also access your home page by pressing Alt + 1'. At the bottom of the dialog are 'Save' and 'Cancel' buttons.

**Click Dropdown**


**Select Set My Home Page**

**Make selection and Save**

# Improvements to Notifications

You can receive communications through in-application notifications or email, with the ability to select how you would like to receive the notices.

## My Profile



### User Information and Settings

User's Name, Phone Number, Email, etc.  
Custom Field and Accounting Code Defaults  
Default Addresses  
Language, Time Zone and Display Settings  
Email Preferences  
Change Password  
Show All...

To configure select Email Preferences with in you My Profile

## Email Preferences

The application notifications are not yet enabled for all items. ?

Administration & Integration	
Search Result Export Confirmation	None (Default) ▾
Shopping, Carts & Requisitions	
Prepared By - Cart Assigned Notice	None (Default) ▾
Cart Assigned Notice	Email & Notification (Default) ▾
Receive PR and PO notifications for Carts Assigned to Me	None (Default) ▾
Assigned Cart Processed Notification	None (Default) ▾
Assigned Cart Deleted Notification	Email (Default) ▾
Cart Shared Notice	None (Default) ▾
Cart/PR rejected/returned	Email & Notification (Default) ▾
Receive PR and PO notifications for shared carts I am a participant of	None (Default) ▾
Purchase Orders	
Prepared By - PO Workflow complete	None (Default) ▾
Prepared By - PO sent to Supplier	None (Default) ▾
Prepared By - PO line item(s) rejected	None (Default) ▾
Prepared By - PO rejected	None (Default) ▾
PO submitted into Workflow	None (Default) ▾
PO pending Workflow approval	None (Default) ▾
PO Workflow Notification available	None (Default) ▾

Make your select for the different notifications



# M-marketsite Help and Support

- M-marketsite is supported by the ITS Service Center  
E-mail: [4HELP@umich.edu](mailto:4HELP@umich.edu)  
Phone: 734-764-4357
- Training information is located in [My LINC](#).
- Visit the Procurement Services website for Release and Browse Only information, and more

<http://www.finance.umich.edu/procurement/howtobuy/mmarketsite>