**RFID retagging of capital equipment**

**Property Management**

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**Timeline**

**Mid-May**
Email to inventory contacts requesting building contacts

**Mid-June**
Town hall meetings

**HCA**
U-M depts to provide building contacts and identify any restricted areas

**Mid-July**
Conduct wall-to-wall RFID retagging

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**Why?**

- Improve accuracy of data
- Federal compliance
- Improve internal controls
- F&A indirect cost reimbursements

**When?**

**Virtual interchanges**
Meeting via Zoom
June 15, 2022—2:30 to 3:30 p.m.

Meeting via Zoom
June 23, 2022—3 to 4 p.m.

RFID retagging begins
July 11, 2022

**Project team**
- Project sponsor: Finance
- Contractor: HCA Asset Management, LLC

**Department responsibilities**
- Provide department/building contacts
- Request appointments for restricted areas
- Assist with inventory reconciliation

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**Questions?**
- property.info@umich.edu
- propertycontrol.umich.edu
- (734) 764-6251