

Table 2 – Listing of Authority for Various Legislatively Identified Actions
SPG 601.24

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Parameters and Instructions

Table 2 identifies who within the University has been designated to act on its behalf when a legislatively created directive requires University approval or action. In contrast, Table 1 actually delegates authority of the EVPCFO to bind the University in various transactional situations. The designations in Table 2 are derived from legislatively created sources such as Regents Bylaws, Regents Action Items or Resolutions, or federal or state legislatively authorized delegations and rules created under them. While each entry is believed to be clear, on occasion more information may be needed to verify the authority of the person purporting to be an authorized signatory to bind the University. Verification of authority to act on the University's behalf may be obtained as follows:

1. For most situations, contact the University employee identified as the authorized person via email or telephone. This information is readily obtainable through the University's online directory, MCommunity, at: <https://mcommunity.umich.edu/>
2. For situations where some ambiguity in the table is perceived and not resolved by the authorized University employee, call the Office of General Counsel for clarification or confirmation.
3. For situations where special authentication is required, the Office of General Counsel will provide a formal opinion of counsel issued to the requestor for a charge of \$250 per opinion letter. OGC waives the fee when the requesting party is a government or institution of higher education.

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Abbreviation Key

AVPF = Associate Vice President for Finance

AVPFO = Associate Vice President for Facilities and Operations

AVPHR = Associate Vice President for Human Resources

AVPSA = Associate Vice President for Student Life

Dir. = Director

Dir. Athletics = Donald R. Shepherd Director of Intercollegiate Athletics

DOS = Dean of Students

DPS = Department of Public Safety and Security

DPSS = Division of Public Safety and Security

 HHCSS = Hospitals and Health Centers Security Services

 HSSS = Housing Security and Safety Services

 UMPD = University of Michigan Police Department

 USS = University Security Services

DRDA = Division of Research Development and Administration

EVPCFO = Executive Vice President and Chief Financial Officer

EVPMA = Executive Vice President for Medical Affairs

HIPAA = Health Insurance Portability and Accessibility Act

OGC = Office of General Counsel

RM = Risk Management

SSEM = Student Services and Enrollment Management (Flint)

Treas. = Treasurer

VC = Vice Chancellor

VPR = Vice President for Research

VPSA = Vice President for Student Life

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Overall Authority					
Designee/Signer	Position/Title	Source of Granting/Referencing Delegation Authority	Document-Contract-Designation Types	Limitations	Sub-delegation Allowed
Position holder	President	Michigan Constitution of 1963, Article 8, Section 5; MCL 390.1; Regent Bylaw 2.01	No Restrictions except where Bylaws require multiple signatures or prior Regent approval.	Deeds for land only when approved by Regents and cosigned by EVPCFO (Bylaw 3.07); Gifts for building or where ordinary operational expenses increased only when approved by Regents (Bylaw 3.05);	Yes
Position holder	Executive Vice-President and Chief Financial Officer	Regent Bylaw Chapter III; Regent Bylaw 2.05	No Restrictions for non-academic matters except where Bylaws require multiple signatures or prior Regent approval.	Under general direction of President (Bylaw 2.01); Deeds for land only when approved by Regents and cosigned by President (Bylaw 3.07); Gifts for building or where ordinary operational expenses increased only when approved by Regents (Bylaw 3.05);	Yes

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Designee/Signer	Position/Title	Source of Granting/Referencing Delegation Authority	Document-Contract-Designation Types	Limitations	Sub-delegation Allowed
Position holder	Vice-President and Secretary	Regent Bylaws 2.11, 3.07	Certify all actions of Regents; Affix UM Seal where required; Certify signature of EVPCFO on various research and student support documents.	Under general direction of President (Bylaw 2.01)	No
Position holder	Executive Vice President and Chief Financial Officer; Associate Vice President for Finance; Vice President and Secretary; Controller	Regent Bylaw 3.07	In absence or inability to act of other designated signers, all documents requiring President's signature.	Under general direction of President (Bylaw 2.01)	No
Position holder	Executive Vice President for Medical Affairs	Regent Bylaw 2.06	Contracts relating to the Health System other than contracts for expenditures	Under general direction of President (Bylaw 2.01)	Yes
Position holder	Executive Vice President for Medical Affairs	Regent Bylaw 2.06	Expenditure contracts relating to the Health System	Only up to the threshold amount established by the President	Yes
Position holder	Provost and Vice President for Academic Affairs	Regent Bylaw 2.04	No restrictions on academic matters for Ann Arbor Campus	Under general direction of President (Bylaw 2.01)	Yes

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Designee/Signer	Position/Title	Source of Granting/Referencing Delegation Authority	Document-Contract-Designation Types	Limitations	Sub-delegation Allowed
Position holder	Chancellor, Flint	Regent Bylaw 2.02	No restrictions on academic matters for Flint Campus	Under general direction of President (Bylaw 2.01)	Yes
Position holder	Chancellor, Dearborn	Regent Bylaw 2.03	No restrictions on academic matters for Dearborn Campus	Under general direction of President (Bylaw 2.01)	Yes

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Administration					
Designee/Signer	Position/Title	Source of Granting/Referencing Delegation Authority	Document-Contract-Designation Types	Limitations	Sub-delegation Allowed
Patricia J. Sellinger	Freedom of Information Coordinator	July 19, 2004, letter from President under Section 6(3) of Michigan Freedom of Information Act	Official decisions on requests for documents under the Freedom of Information Act		No
D. Lee Doyle	Chief Freedom of Information Officer	September 29, 2011, letter from President under Section 6(3) of Michigan Freedom of Information Act	Official decisions on requests for documents under the Freedom of Information Act		No
Lisa M. Rudgers	Alternate Chief Freedom of Information Officer	September 29, 2011, letter from President under Section 6(3) of Michigan Freedom of Information Act	Official decisions on requests for documents under the Freedom of Information Act	In absence of Chief Freedom of Information Officer	No
Position holder	Executive Director of Division of Public Safety and Security	December 14, 2015 letter from President under Section 1 of Public Act 80 of 1905 (MCL 19.141)	Documents required for implementation of responsibilities and controls as Emergency Policy Executive	Responsibilities and controls as referenced within the University of Michigan's Emergency Operations Plan	Yes, for those times when physically absent from University

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Gifts/Donors					
Designee/Signer	Position/Title	Source of Granting/Referencing Delegation Authority	Document-Contract-Designation Types	Limitations	Sub-delegation Allowed
Position holder	Executive Vice President and Chief Financial Officer	Regent Bylaw 3.05	Accept all gifts	Regent approval required if building or gifts which increase normal operating expenses	Yes

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Immigration					
Designee/Signer	Position/Title	Source of Granting/Referencing Delegation Authority	Document-Contract-Designation Types	Limitations	Sub-delegation Allowed
Designee list available at Ann Arbor Campus International Center	Ann Arbor Campus International Center - Principal Designated School Official (“PDSO”) (term used as defined within the applicable statutes and rules) and Designated School Officials (“DSO”) as defined within the applicable federal statutes and rules	Immigration and Nationality Act, 8 USC 101(a)(15)(F) and (J) and regulations under them (“Fed Statute”); applicable program and persons designated by the U-M President	F Visa Program (I-20 Forms) for the Ann Arbor Campus		No
Designee list available at Ann Arbor Campus International Center	Ann Arbor Campus - Responsible Officer (“RO”) (term used as defined within the applicable statutes and rules) and Alternate Responsible Officer (“ARO”) (term used as defined within the applicable statutes and rules)	Immigration and Nationality Act, 8 USC 101(a)(15)(F) and (J) and regulations under them (“Fed Statute”); applicable program and persons designated by the U-M President	J Visa Program (DS 2019 Forms) for the Ann Arbor Campus		No
Designee list available at Dearborn Campus International Office	Dearborn Campus International Office – PDSO and DSOs	Fed Statute; applicable program and persons designated by the U-M President	F Visa Program (I-20 Forms) for the Dearborn Campus		No

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Designee/Signer	Position/Title	Source of Granting/Referencing Delegation Authority	Document-Contract-Designation Types	Limitations	Sub-delegation Allowed
Designee list available at Dearborn Campus International Office	Dearborn Campus International Office –RO and AROs	Fed Statute; applicable program and persons designated by the U-M President	J Visa Program (DS 2019 Forms) for the Dearborn Campus		No
Designee list available at Flint Campus International Student Center	Flint Campus International Student Center – PDSO and DSOs	Fed Statute; applicable program and persons designated by the U-M President	F Visa Program (I-20 Forms) for the Flint Campus		No
Designee list available at Flint Campus International Student Center	Flint Campus International Student Center –RO and AROs	Fed Statute; applicable program and persons designated by the U-M President	J Visa Program (DS 2019 Forms) for the Flint Campus		No

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Investments					
Designee/Signer	Position/Title	Source of Granting/Referencing Delegation Authority	Document-Contract-Designation Types	Limitations	Sub-delegation Allowed
Position holder	President; Executive Vice President and Chief Financial Officer; Associate Vice President for Finance; Controller; Treasurer and Investment Officer	Regent Bylaw 3.07	Investment and reinvestment of money, purchase and sale of personal property, approval of real estate mortgages	Any two may sign.	No
Position holder	President; Executive Vice President and Chief Financial Officer; Associate Vice President for Finance; Controller; Treasurer and Investment Officer	Regent Bylaw 3.07	Execute and deliver documents to complete acquisition or sale of stocks, bonds, notes or securities, including any associated rights or options	Any two may sign to convey ownership	No

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Regents' Ordinance Delegations					
Designee/Signer	Position/Title	Source of Granting/Referencing Delegation Authority	Document-Contract-Designation Types	Limitations	Sub-delegation Allowed
Position holder	Associate Vice President for Facilities & Operations	Delegated by EVPCFO Regent Ordinance IX (Sales and Solicitations) via letter dated May 16, 2016	Grant permission for sales, solicitations of sales of items, and solicitations of contributions on University grounds.		Yes
Position holder	Associate Vice President for Student Life	Delegated by EVPCFO under Regent Ordinance IX (Sales and Solicitations) through VPSL via letter dated May 16, 2016	Use of Central Campus Diag and Eda U. Gerstacker Grove areas for solicitations of contributions as related to student activities.	Must be within approved U-M policy. No authority where occupancy by non-Office of Student Life department U-M entities.	Yes
Position holder	Donald R. Shepherd Director of Intercollegiate Athletics	Delegated by EVPCFO Regent Ordinance IX (Sales and Solicitations) via letter dated May 16, 2016	Grant permission for sales, solicitations of sales of items, and solicitations of contributions at Athletic Campus buildings and grounds.	No authority where occupancy by non-athletic department U-M entities.	Yes
Position holder	Director of the Center for Campus Involvement (Student Life)	Delegated by EVPCFO under Regent Ordinance IX (Sales and Solicitations) through VPSL through AVPSL via letter dated May 16, 2016	Use of Central Campus Diag and Eda U. Gerstacker Grove for solicitations of contributions as related to student activities.	Does not cover use of buildings. No authority where occupancy by non-Office of Student Life department U-M entities	Yes

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Regents' Ordinance Delegations					
Designee/Signer	Position/Title	Source of Granting/Referencing Delegation Authority	Document-Contract-Designation Types	Limitations	Sub-delegation Allowed
Position holder	Senior Director, University Unions and Auxiliary Services	Delegated by EVPCFO under Regent Ordinance IX (Sales and Solicitations) through VPSL through AVPSL via letter dated May 16, 2016	Use of Central Campus Diag and Eda U. Gerstacker Grove for solicitations of contributions as related to student activities.	Does not cover use of buildings. No authority where occupancy by non-Office of Student Life department U-M entities.	Yes

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Public Safety and Security					
Designee/Signer	Position/Title	Source of Granting/Referencing Delegation Authority	Document-Contract-Designation Types	Limitations	Sub-delegation Allowed
Position holder	Executive Director of Public Safety and Security	Delegated by President under Regent Bylaws Sec. 2.01	Cooperative policing or mutual aid agreements.		No

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Resolutions					
Designee/Signer	Position/Title	Source of Granting/Referencing Delegation Authority	Document-Contract-Designation Types	Limitations	Sub-delegation Allowed
Position holder	Executive Vice President and Chief Financial Officer or written designee	Regents Action on May 15, 1992	Liquor license documents as may be required for application, renewal or certifications.		Yes
Position holder	Executive Vice President and Chief Financial Officer or written designee	Regents Action on April 12, 2001	In the name of the Regents, open and close depository and disbursement accounts with financial institutions and authorize fund transfers or payments from or to those accounts, in whatever form or means is appropriate for the purpose of conducting business transactions for the University.		Yes
Position holder	Vice President and Secretary	Regents Action on April 12, 2001	Certify copies of the resolution and incumbency of appropriate University officers when requested by financial institutions		No
Position holder	Executive Vice President and Chief Financial Officer	Regents Action on March 12, 1992	Issue Declarations of Intent to Reimburse University from Bond Proceeds per IRS Regulation 1.150-2		No

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Resolutions					
Designee/Signer	Position/Title	Source of Granting/Referencing Delegation Authority	Document-Contract-Designation Types	Limitations	Sub-delegation Allowed
Position holder	Executive Vice President and Chief Financial Officer or written designee	Regents Action on April 12, 2001	In the name of the Regents, use treasury management services of all types for the purpose of conducting business transactions for the University.		Yes

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Trespass					
Designee/Signer	Position/Title	Source of Granting/Referencing Delegation Authority	Document-Contract-Designation Types	Limitations	Sub-delegation Allowed
Position holder	Executive Director of Division of Public Safety and Security (DPSS) at Ann Arbor Campus	President’s letter dated April 11, 2013	Notice of trespass under MCL750.552		Yes, to (1) Dir. of HHCSS, (2) Dir. of HSSS, (3) Dir. of USS, and (4) Chief of Police of UMPD
Position holder	Director of Public Safety at UM-Flint Campus	President’s and Chancellor’s letter dated September 27, 2011	Notice of trespass under MCL750.552		Yes, to UM-Flint DPS employees
Position holder	Director of Public Safety at UM-Dearborn Campus	President’s and Chancellor’s letter dated September 27, 2011	Notice of trespass under MCL750.552		Yes, to UM-Dearborn DPS employees
Position holder	Director Housing Security and Safety Services, Ann Arbor	Letter dated May 20, 2013 by Executive Director of DPSS at Ann Arbor Campus	Notice of trespass under MCL750.552		Yes, to HSSS Public Safety Officers

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Trespass					
Designee/Signer	Position/Title	Source of Granting/Referencing Delegation Authority	Document-Contract-Designation Types	Limitations	Sub-delegation Allowed
Position holder	Director Hospitals and Health Centers Security Services, Ann Arbor	Letter dated May 20, 2013 by Executive Director of DPSS at Ann Arbor Campus	Notice of trespass under MCL750.552		Yes, to HHCSS Public Safety Officers
Position holder	Chief of Police University of Michigan Police Department, Ann Arbor	Letter dated May 20, 2013 by Executive Director of DPSS at Ann Arbor Campus	Notice of trespass under MCL750.552		Yes, to UMPD Police Officers