

SPG 601.24 – Table 1 Delegations of Authority

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SPG 601.24 – Table 1 Delegations of Authority

Part I: Limitations of Delegated Authority and Prohibitions

Notice to All Third Parties

All delegations in SPG 601.24, Table 1, are to be interpreted as strictly limited to the documents and subjects described. While each entry is believed to be clear, on occasion a supplier/purchaser may wish to verify the authority of the person purporting to be an authorized signatory to bind the University. Verification of authority to bind the University may be obtained as follows:

1. For the most common transactions for goods and/or services, contact the Director of Procurement Services via email or telephone at (734) 764-8212 or at procurement.services@umich.edu.
2. For other transactions where some ambiguity in the table is perceived and not resolved by the Director of Procurement Services, call the Office of General Counsel for clarification.
3. For transactions where special authentication is required, the Office of General Counsel will provide a formal opinion of counsel issued to the vendor for a charge of \$250 per opinion letter. OGC waives the fee when the requesting party is a government or institution of higher education.

Regardless of the text in Table 1, under no circumstances is the text meant to include nor does it include:

1. Land contracts or deeds for real property. All land contracts or deeds for real property require the original signature of (1) the executive vice president and chief financial officer **AND** (2) the president.
2. Perpetual use of the university name or mark (e.g., block M).

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Part II: Parameters and Instructions

This table, through Standard Practice Guide (SPG) 601.24, grants authority to sign documents or bind the University to an agreement of the types described in the Table below to those persons holding the applicable University of Michigan positions identified in the Table (whether permanently or on an interim or acting basis). Sub-delegation of the authorities contained in this Table is not permitted unless expressly indicated in the Table, and must be made in writing and in accordance with Part IV of SPG 601.24.

IMPORTANT INFORMATION FOR THOSE EXERCISING AUTHORITY: Any attempt to bind the University in a way that is contrary to SPG 601.24 will be treated as an unauthorized activity for which you may be held personally liable. For more information, see Part II of SPG 601.24, which summarizes the specific obligations of those exercising authority under this Table.

IMPORTANT INFORMATION FOR OUTSIDE ENTITIES: If you are engaging with the University on a business or finance matter, you must ensure that you are dealing with someone who is appropriately authorized. If a person is purporting to negotiate with you on behalf of the University who is neither delegated authority through this Table nor able to provide written evidence of a sub-delegation made to them personally, you should cease negotiating with that person and, if appropriate, call the University Compliance Hotline (<https://compliance.umich.edu/> or call 1-888-990-0111.)

All Agreements should be forwarded to Procurement Services for storage in a central contract repository.

Requests to change the authorities delegated in this Table should be directed to the Associate Vice President for Finance.

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Part III: Authorized Delegations

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Abbreviation Key

AEC = Architecture, Engineering and Construction

AVPF = Associate Vice President for Finance

AVPFO = Associate Vice President for Facilities & Operations

AVPHR = Associate Vice President for Human Resources

AVPSL = Associate Vice President for Student Life

Dir. Athletics = Donald R. Shepherd Director of Intercollegiate Athletics

EVPCFO = Executive Vice President and Chief Financial Officer

EVPMA = Executive Vice President for Medical Affairs

HR = Human Resources

ICLE = Institute for Continuing Legal Education

OGC = Office of General Counsel

ORSP = Office of Research and Sponsored Projects

UMH = University of Michigan Hospital

VC = Vice Chancellor

VCBF = Vice Chancellor for Business and Finance (Flint)

VPR = Vice President for Research

VPSL= Vice President for Student Life

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| Administration | | | | |
|--|---|---|-------------------------|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Associate Vice President for Facilities & Operations | Delegated by EVPCFO under Regent Bylaw 3.07 and Regent Action on May 15, 1992 | Liquor license documents as may be required for application, renewal or certifications. | | No |
| Associate Vice President for Facilities & Operations | Delegated by EVPCFO under Regent Bylaw 3.07 | Governmentally required injury incident reports. | | Yes |
| Vice President for Global Communications & Strategic Initiatives | Delegated by EVPCFO under Regent Bylaws 2.05 and 3.07 | All routine licensing filings required for WUOM, WVGR, and WFUM-FM. | | No |

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| Athletics | | | | |
|---|--|--|--|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Donald R. Shepherd Director of Intercollegiate Athletics | Delegated by EVPCFO under Regent Bylaw 3.07 | All documents as may be required to conduct standard operations of the athletic department, including game contracts, facility rentals, licenses and agency agreements up to \$100,000 in total value. Does not include procurement of goods and services. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | Yes |
| Donald R. Shepherd Director of Intercollegiate Athletics | Delegated by EVPCFO under Regent Bylaw 3.07 | Game contracts with value of \$100,000 or more up to 3 years in duration. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | No |
| Donald R. Shepherd Director of Intercollegiate Athletics | Delegated by EVPCFO under Regent Bylaw 3.07 | Agreements for use of suites at Michigan Stadium. | Must be in conformance with U-M Policy and Procedure on the Acceptance, Management and Disposition of Real Estate. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Athletics | | | | |
|---|--|---|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Executive Associate Athletic Director and Chief of Staff, Athletics | Delegated by EVPCFO under Regent Bylaw 3.07 through Dir. Athletics | License agreements and Sponsorship agreements in connection with trademark use and athletic department promotion and merchandising activities with value up to \$100,000 and up to 3 years in duration. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | Yes |
| Assistant Athletic Director of Trademark Licensing, Athletics | Delegated by EVPCFO under Regent Bylaw 3.07 through Dir. Athletics | License agreements and Sponsorship agreements in connection with trademark use and athletic department promotion and merchandising activities with value up to \$100,000 and up to 3 years in duration. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | No |
| Executive Senior Associate Athletic Director and Chief Operating Officer, Athletics | Delegated by EVPCFO under Regent Bylaw 3.07 through Dir. Athletics | Athletic facility rental contracts under \$250,000 total value and up to 3 years in duration and summer camp agreements up to 1 year in duration. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | Yes |

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| Athletics | | | | |
|--|--|--|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Associate Athletic Director – Operations and Events, Athletics | Delegated by EVPCFO under Regent Bylaw 3.07 through Dir. Athletics | Athletic facility rental contracts under \$75,000 total value and up to 3 years in duration. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | No |
| Sport Administration (Assigned Teams), Athletics | Delegated by EVPCFO under Regent Bylaw 3.07 through Dir. Athletics | Game and athletic event contracts under \$50,000 total value and up to 3 years in duration. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Athletics | | | | |
|--|--|---|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Facility Manager for Yost Ice Arena and Wilpon Baseball and Softball Complex or Facility Manager for Varsity Tennis Center, Soccer, Wrestling and Women’s Gymnastics or General Manager for Radrick Farms or General Manager for UM Blue Golf Course | Delegated by EVPCFO under Regent Bylaw 3.07 through Dir. Athletics | Athletic facility rental and golf course outing contracts under \$25,000 total value and up to 3 years in duration. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | No |

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| Construction | | | | |
|--|---|--|---|--|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Associate Vice President for Facilities & Operations | Delegated by EVPCFO under Regent Bylaw 3.07 | Construction contracts and all documents required for implementation for construction projects up to \$1 million, including notices to proceed. | | Yes |
| Associate Vice President for Facilities & Operations | Delegated by EVPCFO under Regent Bylaw 3.07 | Routine applications, requests for review and related documents which are executed with or for third parties and are necessary for construction projects to proceed and/or campus master planning efforts. Does not include easements, licenses, rights of way or other similar documents affecting real property. | | Yes |
| Associate Vice President for Facilities & Operations | Delegated by EVPCFO under Regent Bylaw 3.07 | Professional services up to \$100,000 for construction projects. | | Yes |
| Executive Director of AEC | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPFO | Construction contracts and notices to proceed for construction projects with construction costs up to \$750,000. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | No, except to Associate Director for Project Controls when physically absent from University for an extended period of time. |

SPG 601.24 – Table 1 Delegations of Authority

| Construction | | | | |
|-------------------------------|---|--|---|---|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Executive Director of AEC | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPFO | Change orders or change directives for construction projects with construction costs up to \$750,000. | | Yes, for changes up to \$250,000. For changes greater than \$250,000 up to \$750,000, sub-delegation to Associate Director for Project Controls permitted only when physically absent from University for an extended period of time. |
| Executive Director of AEC | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPFO | Change orders or change directives for construction up to \$1 million. | Only if EVPCFO or AVPFO previously approved change. | No, except to Associate Director for Project Controls when physically absent from University for an extended period of time. |
| Executive Director of AEC | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPFO | Professional services up to \$100,000 for construction projects. | | Yes, up to \$50,000. |
| Executive Director of AEC | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPFO | Routine applications, requests for review and related documents which are executed with or for third parties and are necessary for construction projects to proceed and/or campus master planning efforts. Does not include easements, licenses, rights of way or other similar documents affecting real property. | | Yes |

SPG 601.24 – Table 1 Delegations of Authority

| Environmental | | | | |
|--|---|--|-------------------------|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Associate Vice President for Facilities & Operations | Delegated by EVPCFO under Regent Bylaw 3.07 | Commitments to environmental health and safety programs for governmental or corporate research grants. | | Yes |
| Associate Vice President for Facilities & Operations | Delegated by EVPCFO under Regent Bylaw 3.07 | Routine documents related to inquiries, reports, and notifications on operations or federal, state, and local compliance matters concerning: Occupational and community health and safety, environmental activities, public health issues, and use of radioactive materials or equipment capable of producing radiation. | | Yes |
| Associate Vice President for Facilities & Operations | Delegated by EVPCFO under Regent Bylaw 3.01 | Commit funds for decommissions activities for NRC-issued licensed U-M Facilities. | | Yes |
| Executive Director of Environment, Health & Safety | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPFO | Routine documents related to inquiries, reports, and notifications on operations or federal, state, and local compliance matters concerning: Occupational and community health and safety, environmental activities, public health issues, and use of radioactive materials or equipment capable of producing radiation. | | Yes |
| Executive Director of Environment, Health & Safety | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPFO | Commitments to environmental health and safety programs for governmental or corporate research grants. | | Yes |

SPG 601.24 – Table 1 Delegations of Authority

| Financial & Fiscal Management | | | | |
|--|---|---|---|-----------------------|
| Position/title with authority | Source of Authority For Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.07 | Assignment of promissory notes issued to students for student loans. | | Yes |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.07 | Tax information and returns for University charitable remainder trusts and donor pooled income fund. | | Yes |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.07 | Collection Agency agreements. | | Yes |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.01 | Legal counsel and initiate legal proceedings to conserve University assets. | After consultation with Office of General Counsel. | Yes |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.01 | Open, close, certify and manage depository and disbursement accounts in Regents name. | | Yes |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.01 | Contract for and manage treasury management services. | | Yes |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.01 | Loan satisfaction documents related to University loans to faculty or staff. | This authority only available when loan satisfaction conditions have been met – not for release from obligations. | Yes |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.01 | Authorize and/or sign documents allowing payment of money drawn upon University depository and disbursement accounts. | | Yes |

SPG 601.24 – Table 1 Delegations of Authority

| Financial & Fiscal Management | | | | |
|--|--|---|--|-----------------------|
| Position/title with authority | Source of Authority For Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.01 | Documents required to identify unauthorized accounts at a financial institution. | | Yes |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.01 | Use of Mcard trademark and trade name. | Restricted to Mcard participating merchants. | Yes |
| Treasurer | Delegated by EVPCFO Under Regent Bylaw 3.01 through AVPF | Use of Mcard trademark and trade name. | Restricted to Mcard participating merchants. | Yes |
| Treasurer | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPF | Open, close, certify and manage depository and disbursement accounts in Regents name. | | Yes |
| Treasurer | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPF | Contract for and manage treasury management services, including debt-related documents. | | Yes |
| Treasurer | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPF | Authorize and/or sign documents allowing payment of money drawn upon University depository and disbursement accounts. | | Yes |
| Treasurer | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPF | Documents required to identify unauthorized accounts at a financial institution. | | Yes |

SPG 601.24 – Table 1 Delegations of Authority

| Financial & Fiscal Management | | | | |
|---|--|---|---|----------------|
| Position/title with authority | Source of Authority For Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Treasurer | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPF | Loan satisfaction documents related to University loans to faculty or staff. | This authority only available when loan satisfaction conditions have been met – not for release from obligations. | No |
| Assistant Treasurer | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPF and through Treasurer | Close, certify and manage depository and disbursement accounts in Regents name | Operational requirements mandated. | No |
| Assistant Treasurer | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPF and through Treasurer | Manage treasury management services, including debt-related documents | | No |
| Assistant Treasurer | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPF and through Treasurer | Authorize and/or sign documents allowing payment of money drawn upon University depository and disbursement accounts. | | No |
| Assistant Treasurer | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPF and through Treasurer | Documents required to identify unauthorized accounts at a financial institution. | | No |
| Controller & Director of Financial Operations | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | Assignment of promissory notes issued to students for student loans. | | Yes |
| Tax Director | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | Tax information and returns for University charitable remainder trusts and donor pooled income fund. | | Yes |

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| Financial & Fiscal Management | | | | |
|--|---|---|--|-----------------------|
| Position/title with authority | Source of Authority For Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| President, UM Hospitals and Health Centers | Delegated by EVPCFO under Regent Bylaw 3.01 | Legal counsel and initiate legal proceedings to recover delinquent patient accounts receivable. | After consultation with Office of General Counsel. | Yes |

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| Gifts / Donors | | | | |
|--------------------------------------|---|--|---|--|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Vice President for Development | Delegated by EVPCFO under Regent Bylaw 3.05 | Accept, decline, sell, receipt, and administer all gifts, bequests, and distributions of various assets with authority to execute all agreements and other relevant documents. Accept, receipt, decline, invest, and administer planned gifts, including charitable remainder trusts, charitable gift annuities, and Donor Pooled Income Fund. Includes signing all documents such as applications, notifications, annual reports, certifications, statements, and other filings as may be required by those states. | Accept the following only with mutual approval of EVPCFO: gifts restricted to construction or renovation, gifts of financial interests with no ready public market, gifts resulting in increases in U-M operating expenses. Accept real property gifts with mutual approval of EVPCFO and in conformance with the University's Real Estate Policy. Accept gifts directly affecting faculty positions only with mutual signature approval of Provost. Coordinate intake and sale of investment securities to be coordinated with Chief Investment Officer. | Yes, Refer to Office of University Development Continuity of Operations Plan (COOP). |

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| Gifts / Donors | | | | |
|--------------------------------------|---|---|---|--|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Vice President for Development | Delegated by EVPCFO under Regent Bylaw 3.07 | In the administration of gifts of securities and other financial interests and life insurance policies, all documents associated with the sale of securities and other financial interests or surrender of life insurance policies. | Accept the following only with mutual approval of EVPCFO: gifts restricted to construction or renovation, gifts of financial interests with no ready public market, gifts resulting in increases in U-M operating expenses. Accept real property gifts with mutual approval of EVPCFO and in conformance with the University's Real Estate Policy. Accept gifts directly affecting faculty positions only with mutual signature approval of Provost. Coordinate intake and sale of investment securities to be coordinated with Chief Investment Officer. | Yes, Refer to Office of University Development Continuity of Operations Plan (COOP). |

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| Gifts / Donors | | | | |
|--|--|--|--|--|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Associate Vice President for Development | Delegated by EVPCFO under Regent Bylaw 3.05 through VP for Development | Accept, decline, sell, receipt, and administer all gifts, bequests, and distributions of various assets with authority to execute all agreements and other relevant documents. Accept, receipt, decline, invest, and administer planned gifts, including charitable remainder trusts, charitable gift annuities, and Donor Pooled Income Fund. Includes signing all documents such as applications, notifications, annual reports, certifications, statements, and other filings as may be required by those states. | Accept the following only in the absence of the Vice President of Development, and with mutual approval of EVPCFO: gifts restricted to construction or renovation, gifts of financial interests with no ready public market, gifts resulting in increases in U-M operating expenses. Accept real property gifts with mutual approval of EVPCFO and in conformance with the University's Real Estate Policy. Accept gifts directly affecting faculty positions only with mutual signature approval of Provost. Coordinate intake and sale of investment securities to be coordinated with Chief Investment Officer. | Yes, Refer to Office of University Development Continuity of Operations Plan (COOP). |

SPG 601.24 – Table 1 Delegations of Authority

| Gifts / Donors | | | | |
|--|--|---|--|--|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Associate Vice President for Development | Delegated by EVPCFO under Regent Bylaw 3.07 through VP for Development | In the administration of gifts of securities and other financial interests and life insurance policies, all documents associated with the sale of securities and other financial interests or surrender of life insurance policies. | Accept the following only in the absence of the Vice President of Development, and with mutual approval of EVPCFO: gifts restricted to construction or renovation, gifts of financial interests with no ready public market, gifts resulting in increases in U-M operating expenses. Accept real property gifts with mutual approval of EVPCFO and in conformance with the University's Real Estate Policy. Accept gifts directly affecting faculty positions only with mutual signature approval of Provost. Coordinate intake and sale of investment securities to be coordinated with Chief Investment Officer. | Yes, Refer to Office of University Development Continuity of Operations Plan (COOP). |

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| Human Resources | | | | |
|--|---|--|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Associate Vice President for Human Resources | Delegated by EVPCFO under Regent Bylaw 3.01 | Collective bargaining agreements and all agreements incidental to them. | Must consult with Office of General Counsel. | Yes |
| Associate Vice President for Human Resources | Delegated by EVPCFO under Regent Bylaw 3.01 | Employment-related settlement agreements. | Must consult with Office of General Counsel. Unique situations to be brought to EVPCFO. | Yes |
| Associate Vice President for Human Resources | Delegated by EVPCFO under Regent Bylaw 3.01 | All routine updates and amendments to both retirement benefit plans and their implementing administrative contracts. | Must consult with Office of General Counsel. Unique situations to be brought to EVPCFO. | Yes |
| Chief Human Resource Officer, Michigan Medicine Human Resources | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPHR | Collective bargaining agreements and all agreements incidental for Michigan Medicine. | Must consult with Office of General Counsel. | No |
| Chief Human Resource Officer, Michigan Medicine Human Resources | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPHR | Employment-related settlement agreements. | Must consult with Office of General Counsel. Unique situations to be brought to EVPCFO. | No |
| Sr. Director, HR Comp & Classification or Associate Vice Provost for Academic and Faculty Affairs and Senior Director, Academic HR | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPHR | Collective bargaining agreements and all agreements incidental to them. | Must consult with Office of General Counsel. | No |

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| Human Resources | | | | |
|---|---|---|--|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Director of Labor Relations, Michigan Medicine Human Resources | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPHR | Collective bargaining agreements and all agreements incidental for Michigan Medicine. | Must consult with Office of General Counsel. | No |
| Director Labor Relations, Staff HR or Associate Director, HR Academic HR Services | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPHR | Collective bargaining agreements and all agreements incidental to them. | Must consult with Office of General Counsel. | No |
| Senior Human Resources Representative, Staff HR, Ann Arbor Campus | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPHR | Employment-related settlement agreements. | Must consult with Office of General Counsel. Unique situations to be brought to AVPHR. | No |

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| Investments | | | | |
|--------------------------------------|---|---|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Chief Investment Officer | Delegated by EVPCFO under Regent Bylaw 3.07 | Select, sign and manage contracts with investment manager. | Within EVPCFO approved strategy for long term portfolio and University Investment Pool. | Yes |
| Chief Investment Officer | Delegated by EVPCFO under Regent Bylaw 3.07 | Partnership agreements for new and follow-on investments. | Within EVPCFO approved strategy for long term portfolio and University Investment Pool. | Yes |
| Chief Investment Officer | Delegated by EVPCFO under Regent Bylaw 3.07 | Proxy ballots on University held securities. | Within EVPCFO approved strategy for long term portfolio and University Investment Pool. | No |
| Chief Investment Officer | Delegated by EVPCFO under Regent Bylaw 3.07 | Custodian agreements with the Treasurer. | Within EVPCFO approved strategy for long term portfolio and University Investment Pool. | No |
| Chief Investment Officer | Delegated by EVPCFO under Regent Bylaw 3.07 | Vendor contracts related to long-term portfolio management, university investment pool, and subscriptions up to \$50,000. | | No |
| Chief Investment Officer | Delegated by EVPCFO under Regent Bylaw 3.07 | Documents concerning long-term portfolio asset mix. | | No |
| Chief Investment Officer | Delegated by EVPCFO under Regent Bylaw 3.07 | Documents concerning long-term portfolio investment policy matters within asset classes. | | Yes |

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| Investments | | | | |
|--|---|--|--|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Vice President for Development | Delegated by EVPCFO under Regent Bylaw 3.05 | Intake and sale of investments security gifted to U-M. | Coordinate with Chief Investment Officer. | Yes |
| Associate Vice President for Development | Delegated by EVPCFO under Regent Bylaw 3.05 through VP of Development | Intake and sale of investments security gifted to U-M. | Only in the absence of the Vice President for Development. Coordinate with Chief Investment Officer. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Land Use/Lease/Land Transactions | | | | |
|---|--|--|--|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Donald R. Shepherd Director of Intercollegiate Athletics | Delegated by EVPCFO under Regent Bylaw 3.07 | Athletic facility and grounds use form agreements, including use for games. | Must consult with Office of General Counsel on form change. | No |
| Vice President of Student Life | Delegated by EVPCFO under Regents Bylaws 2.05, 3.01 and 3.07 | Use of North Campus Grove and Central Campus Diag area. | Use must be within approved U-M policy. | Yes |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.07 | In absence of EVPCFO, transactions involving real property. | Only in absence of EVPCFO and in conformance with U-M Policy and Procedure on the Acceptance, Management and Disposition of Real Estate. | No |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.01 | ATM leases and licenses up to 3 years duration. | Must review first with Associate Vice President of Facilities & Operations or designee. | No |
| Associate Vice President for Facilities & Operations | Delegated by EVPCFO under Regent Bylaw 3.07 | All routine use agreements with external parties of buildings or property, including University Unions with durations up to 12 months. Does not include ATM. | Must be in conformance with U-M Policy and Procedure on the Acceptance, Management and Disposition of Real Estate. | No |
| Associate Vice President for Facilities & Operations | Delegated by EVPCFO under Regent Bylaw 3.07 | Oil and gas division orders. | | No |

SPG 601.24 – Table 1 Delegations of Authority

| Land Use/Lease/Land Transactions | | | | |
|--|---|--|--|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Associate Vice President for Facilities & Operations | Delegated by EVPCFO under Regent Bylaw 3.07 | Routine utility easements that conform with standard easement template, access agreements of not more than three months' duration, and right-of-way agreements with City of Ann Arbor. | | Yes |
| Associate Vice President for Facilities & Operations | Delegated by EVPCFO under Regent Bylaw 3.07 | Transactional documents related to the routine leasing of University and non-University space with durations up to 12 months. Does not include ATM. | Must be in conformance with U-M Policy and Procedure on the Acceptance, Management and Disposition of Real Estate. | Yes |
| Associate Vice President for Facilities & Operations | Delegated by EVPCFO under Regent Bylaw 3.07 | Transactional documents related to construction projects or master planning efforts for use of land with durations up to 12 months. | | Yes |
| Associate Vice President for Facilities & Operations | Delegated by EVPCFO under Regent Bylaw 3.07 | Transactional documents except deeds related to sale, purchase or transfer of real property, subject to prior Regent approval under Bylaw 3.07(1). | | No |
| Associate Vice President for Facilities & Operations | Delegated by EVPCFO under Regent Bylaw 3.07 | In absence of EVPCFO, all documents related to real property with a value up to \$500,000. No deeds. No leases in excess of 12 months. | Must be in conformance with U-M Policy and Procedure on the Acceptance, Management and Disposition of Real Estate. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Land Use/Lease/Land Transactions | | | | |
|--|---|---|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Associate Vice President for Facilities & Operations | Delegated by EVPCFO under Regent Bylaw 3.07 | Transactional documents related to third-party sales or refinancing where the University is a tenant in the subject property and landlord or lender request an estoppel and/or Subordination Non-Disturbance Agreement pursuant to the terms of the applicable lease. | | Yes |
| Associate Vice President of Student Life, AVP Auxiliary Operations for Student Life | Delegated by EVPCFO under Regents Bylaws 2.05, 3.01 and 3.07 through VPSL | Use of North Campus Grove and Central Campus Diag area. | Use must be within approved U-M policy. | Yes |
| Senior Director, University Unions and Auxiliary Services, Unions-Administration for Student Life | Delegated by EVPCFO under Regents Bylaws 2.05, 3.01 and 3.07 through VPSL through AVPSL | Use of North Campus Grove and Central Campus Diag area. | Use must be within approved U-M policy. | Yes |
| Director of Campus Involvement/ University Unions Associate Director, Union-Programs for Student Life | Delegated by EVPCFO under Regents Bylaws 2.05, 3.01 and 3.07 through VPSL through Dean of Students. | Use of North Campus Grove and Central Campus Diag area. | Use must be within approved U-M policy. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Land Use/Lease/Land Transactions | | | | |
|---|---|--|--|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Executive Director for Real Estate | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPFO | Transactional documents related to the routine leasing of University and non-University space with durations up to 12 months. Does not include ATM. | Must be in conformance with U-M Policy and Procedure on the Acceptance, Management and Disposition of Real Estate. | No |
| Executive Director for Real Estate | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPFO | Oil and gas division orders. | | No |
| Executive Director for Real Estate | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPFO | Transactional documents except deeds related to sale, purchase or transfer of real property, subject to prior Regent approval under Bylaw 3.07(1). | | No |
| Executive Director for Real Estate | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPFO | Transactional documents related to construction projects or master planning efforts for use of land with durations up to 12 months. | | No |
| Executive Director for Real Estate | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPFO | Routine utility easements that conform with standard easement template, access agreements of not more than three months' duration, and right-of-way agreements with City of Ann Arbor. | | No |

SPG 601.24 – Table 1 Delegations of Authority

| Land Use/Lease/Land Transactions | | | | |
|---|--|---|--|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Executive Director for Real Estate | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPFO | In absence of EVPCFO, all documents related to real property with a value up to \$500,000. No deeds. No leases in excess of 12 months. | Must be in conformance with U-M Policy and Procedure on the Acceptance, Management and Disposition of Real Estate. | No |
| Executive Director for Real Estate | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPFO | Transactional documents related to third-party sales or refinancing where the University is a tenant in the subject property and landlord or lender request an estoppel and/or Subordination Non-Disturbance Agreement pursuant to the terms of the applicable lease. | | No |
| Treasurer | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPF | ATM leases and licenses up to 3 years duration. | Must review first with Associate Vice President of Facilities & Operations or designee. | No |
| Assistant Treasurer | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPF and through Treasurer | ATM leases and licenses up to 3 years duration. | Must review first with Associate Vice President of Facilities & Operations or designee. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Risk Management and Claims | | | | |
|---------------------------------------|--|---|---|--|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.07 | All documents related to the settlement of claims up to \$2 million. | | Yes |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.07 | All documents related to the settlement of contractual claims associated with the acquisition, use, sale, or disposal of goods, services, sponsorships, or intangible rights with settlement value up to \$100,000. | | Yes, to Director Procurement Services. |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.07 | All documents related to applications for purchase of insurance and self-insurance with the state or underwriters. | | Yes, to Director of Risk Management. |
| Director of Risk Management | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | All documents related to the settlement of claims up to \$1 million excluding contractual claims associated with the acquisition, use, sale, or disposal of goods, services, sponsorships, or intangible rights. | | Yes, to Assistant Director of Risk Management where settlement is less than \$500,000. |
| Director of Risk Management | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | All documents related to structured settlements. | This authority only available once the approval to settle the claim (at any level) has been received. | No |
| Assistant Director of Risk Management | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF through Director of Risk Management | All documents related to the settlement of claims up to \$500,000 excluding contractual claims associated with the acquisition, use, sale, or disposal of goods, services, sponsorships, or intangible rights. | | No |

SPG 601.24 – Table 1 Delegations of Authority

| Risk Management and Claims | | | | |
|---|--|---|-------------------------|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Risk Management Head System, Michigan Medicine Risk Management, Clinical Risk | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | All documents related to the settlement of medical malpractice claims up to \$150,000. May not sign checks. | | No |
| Senior Risk Management Claims Representative Senior Claims Representative, Risk Management | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | All documents related to the settlement of claims up to \$150,000 excluding contractual claims associated with the acquisition, use, sale, or disposal of goods, services, sponsorships, or intangible rights. May not sign checks. | | No |
| Vice President and General Counsel | Delegated by EVPCFO under Regent Bylaw 3.07 | All documents related to the settlement of educator’s legal liability claims up to \$150,000. May not sign checks. | | No |
| Director of Procurement Services | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | All documents related to the settlement of contractual claims associated with the acquisition, use, sale or disposal of goods, services, sponsorships, or intangible rights with settlement value up to \$100,000. | | No |

SPG 601.24 – Table 1 Delegations of Authority

| Student Life | | | | |
|--------------------------------------|--|---|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Vice President for Student Life | Delegated by EVPCFO under Regent Bylaw 3.07 | Occupancy of University managed housing units. | | Yes |
| Vice President for Student Life | Delegated by EVPCFO under SPG 201.56 . | Authorize solicitations of employees of Division of Student Life. | | Yes |
| Vice President for Student Life | Delegated by EVPCFO under Regent Bylaw 3.07 | Contracts required to implement Department of Recreational Sports sponsored Outdoor Adventure trips via third-party trip providers and outfitters, for single events not to exceed \$5,000. | | No |
| Vice President for Student Life | Delegated by EVPCFO under Regents Bylaw 3.07 | Agreements with sponsors solicited by Recreational Sports, or Recreational Sports sponsored Club Sport teams, for financial assistance in support of team budgets, tournaments, clothing, and operations, for practice and competition use not to exceed \$5,000. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | Yes |
| Vice President for Student Life | Delegated by EVPCFO under Regent Bylaw 3.07 | Michigan Department of Agriculture and Rural Development (MDARD) Food Service License for Michigan Dining locations. | | Yes |

SPG 601.24 – Table 1 Delegations of Authority

| Student Life | | | | |
|---|--|---|--|--|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Vice President for Student Life | Delegated by EVPCFO under Regent Bylaw 3.07 | Routine form contracts for use of space and operations of University Unions. Contracts cannot exceed 10 years. | Contracts must be within authorized budgets. Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | Yes for space contracts, No for operation contracts. |
| Vice President for Student Life | Delegated by EVPCFO under Regents Bylaw 3.07 | Entertainment and special event contracts for Division of Student Life Departments and Division of Student Life sponsored student organizations; and entertainment and special event contracts as requested by University Productions for use of Hill Auditorium, for single events not to exceed \$20,000. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | Yes |
| Associate Vice President for Student Life, AVP Auxiliary Operations | Delegated by EVPCFO under Regent Bylaw 3.07 through VPSL | Routine form contracts for use of space and operations of University Unions. Contracts cannot exceed 10 years. | Contracts must be within authorized budgets. Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | Yes for space contracts, No for operation contracts. |

SPG 601.24 – Table 1 Delegations of Authority

| Student Life | | | | |
|---|---|---|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Associate Vice President for Student Life, AVP Auxiliary Operations | Delegated by EVPCFO under Regents Bylaw 3.07 through VPSL | Entertainment and special event contracts for Division of Student Life Departments and Division of Student Life sponsored student organizations; and entertainment and special event contracts as requested by University Productions for use of Hill Auditorium, for single events not to exceed \$20,000. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | No |
| Associate Vice President for Student Life, AVP Auxiliary Operations | Delegated by EVPCFO under Regent Bylaw 3.07 through VPSL | Occupancy of University managed housing units. | | Yes |
| Associate Vice President for Student Life, AVP Auxiliary Operations | Delegated by EVPCFO under Regents Bylaw 3.07 through VPSL | Agreements with sponsors solicited by Recreational Sports, or Recreational Sports sponsored Club Sport teams, for financial assistance in support of team budgets, tournaments, clothing, and operations, for practice and competition use not to exceed \$5,000. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | Yes |
| Associate Vice President for Student Life, AVP Auxiliary Operations | Delegated by EVPCFO under Regent Bylaw 3.07 | Contracts required to implement Department of Recreational Sports sponsored Outdoor Adventure trips via third-party trip providers and outfitters, for single events not to exceed \$5,000. | | No |

SPG 601.24 – Table 1 Delegations of Authority

| Student Life | | | | |
|--|---|---|-------------------------|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Associate Vice President for Student Life, AVP Auxiliary Operations | Delegated by EVPCFO under Regent Bylaw 3.07 through VPSL | Michigan Department of Agriculture and Rural Development (MDARD) Food Service License for Michigan Dining locations. | | Yes |
| Director of University Housing, University Housing for Student Life | Delegated by EVPCFO under Regent Bylaw 3.07 through VPSL through AVPSL | Occupancy of University managed housing units. | | Yes |
| Deputy Director of Housing, University Housing for Student Life | Delegated by EVPCFO under Regent Bylaw 3.07 through VPSL through AVPSL | Occupancy of University managed housing units. | | Yes |
| Senior Associate Director, Central Administration, University Housing for Student Life | Delegated by EVPCFO under Regent Bylaw 3.07 through VPSL through AVPSL through Director of University Housing | Occupancy of University managed housing units. | | Yes |
| University Housing Assistant Director, Housing- Information for Student Life | Delegated by EVPCFO under Regent Bylaw 3.07 through VPSL through AVPSL through Director of University Housing through Senior Associate Director of University Housing | Occupancy of University managed housing units. | | No |
| Director of Recreational Sports for Student Life | Delegated by EVPCFO under Regent Bylaw 3.07 through VPSL through AVPSL. | Contracts required to implement Department of Recreational Sports sponsored Outdoor Adventure trips via third-party trip providers and outfitters, for single events not to exceed \$5,000. | | No |

SPG 601.24 – Table 1 Delegations of Authority

| Student Life | | | | |
|--|--|--|---|---|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Director of Recreational Sports for Student Life | Delegated by EVPCFO under Regents Bylaw 3.07 through VPSL through AVPSL. | Agreements with sponsors solicited by Recreational Sports, or Recreational Sports sponsored Club Sport teams, for financial assistance in support of team budgets, tournaments, clothing, and operations, for practice and competition use not to exceed \$5,000. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | Yes, to Associate Director, with prior approval of AVPSL. |
| Director of Recreational Sports for Student Life | Delegated by EVPCFO under Regent Bylaw 3.07 through VPSL through AVPSL. | Space rental agreements for use of Central Campus Recreation Building, North Campus Recreation Building, Intramural Sports Building, Elbel Field Building, Elbel Field, Mitchell Field, North Fields, Palmer Field, Outdoor Recreation Basketball and Tennis Courts. | | Yes, to Senior Associate Director, and Senior Assistant Director for Facilities of Student Life. |
| Director of Recreational Sports for Student Life | Delegated by EVPCFO under Regent Bylaw 3.07 through VPSL through AVPSL. | Agreements for use of Challenge Program facilities and services. For single events not to exceed \$5,000. | | Yes, to Senior Associate Director, and Senior Assistant Director for Outdoor Recreation and Challenge Programs of Student Life. |
| Director of Recreational Sports for Student Life | Delegated by EVPCFO under Regent Bylaw 3.07 through VPSL through AVPSL. | Off-campus recreation space use rental and tournament participation agreements by Recreational Sports sponsored Club Sports teams. For single events not to exceed \$5,000. | | Yes, to Associate Director. |

SPG 601.24 – Table 1 Delegations of Authority

| Student Life | | | | |
|--|---|--|---|---|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Senior Director, Michigan Dining Administration for Student Life | Delegated by EVPCFO under Regent Bylaw 3.07 through VPSL through AVPSL | Michigan Department of Agriculture and Rural Development (MDARD) Food Service License for Michigan Dining locations. | | No |
| Senior Director University Unions and Auxiliary Services, Unions – Administration for Student Life | Delegated by EVPCFO under Regent Bylaw 3.07 through VPSL through AVPSL. | Meeting space rental agreements in University Unions facilities. | | Yes, with prior approval of AVPSL. |
| Senior Director University Unions and Auxiliary Services, Unions – Administration for Student Life | Delegated by EVPCFO under Regents Bylaw 3.07 through VPSL through AVPSL | Entertainment and special event contracts for Division of Student Life Departments and Division of Student Life sponsored student organizations; and entertainment and special event contracts as requested by University Productions for use of Hill Auditorium, for single events not to exceed \$5,000. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | Yes, to Manager, Unions – Major Events. |

SPG 601.24 – Table 1 Delegations of Authority

| Technology Transfer | | | | |
|--|---|--|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Vice President for Research | Delegated by EVPCFO under Regent Bylaws 2.05 & 3.01 | Commercialization of existing intellectual property owned by Regents, including patents/ trademarks/copyrights, licensing, reassignment of inventions to inventors, royalty sharing, outgoing, and incoming material transfers, and all associated documents, including acquisition of equity/securities through licensing and equity management. Non-disclosure agreements related to university research or commercialization of university intellectual property. | Excludes trademark licensing under authority of Intercollegiate Athletics. | Yes |
| Associate Vice President for Research, Technology Transfer and Innovation Partnerships | Delegated by EVPCFO under Regent Bylaws 2.05 & 3.01 through VPR | Commercialization of existing intellectual property owned by Regents, including patents/ trademarks/copyrights, licensing, reassignment of inventions to inventors, royalty sharing, outgoing, and incoming material transfers, and all associated documents, including acquisition of equity/securities through licensing and equity management. Non-disclosure agreements related to university research or commercialization of university intellectual property. | Exceptions to the Technology Transfer policy require VPR approval. Excludes trademark licensing under authority of Intercollegiate Athletics. | Yes |

SPG 601.24 – Table 1 Delegations of Authority

| Training, Research Contracts & Grants | | | | |
|--|---|--|---|----------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Vice President for Research | Delegated by EVPCFO under Regent Bylaw 3.07 | All documents, including certification statements, required to apply for funds for research and other sponsored activity, including grants and aid, fellowships and scholarships covering tuition and supplies. Also, agreements providing for provision or exchange of equipment, proprietary materials, software, information, or technology for evaluation or use in research, training, or sponsored activity. | Applications with proposed changes in University buildings/space require prior approval of AVPFO or delegate. Applications which are combined solicitations, offers or award packages require Sponsored Programs approval if over \$250,000. Must be within normal University activities. | No |
| Vice President for Research | Delegated by EVPCFO under Regent Bylaw 3.07 | All documents required to obtain/accept/ receive funds for research and other sponsored activity including grants and aid, fellowships, scholarships or contracts covering tuition and supplies up to \$250,000. | | No |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.07 | All documents, including certification statements, required to apply for or obtain/accept/receive funds for research and other sponsored activity including grants and aid, fellowships, scholarships or contracts covering tuition and supplies up to \$5 million. Also, agreements providing for provision or exchange of equipment, proprietary materials, software, information, or technology for evaluation or use in research, training, or sponsored activity. | Must be within normal University activities. If payments required, appropriate other reviews. May not be signer of both application and acceptance of award unless a combined solicitation, offer or award package. | Yes |

SPG 601.24 – Table 1 Delegations of Authority

| Training, Research Contracts & Grants | | | | |
|--|--|--|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.07 | All documents related to outgoing research or other sponsored subawards/ procurement agreements up to \$5 million. | | Yes |
| Director of Sponsored Programs | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | All documents, including certification statements, required to apply for or obtain/accept/receive funds for research and other sponsored activity including grants and aid, fellowships, scholarships or contracts covering tuition and supplies up to \$5 million. Also, agreements providing for provision or exchange of equipment, proprietary materials, software, information, or technology for evaluation or use in research, training, or sponsored activity. | Must be within normal University activities. If payments required, appropriate other reviews. May not be signer of both application and acceptance of award unless a combined solicitation, offer or award package. | Yes |
| Director of Sponsored Programs | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | All documents related to outgoing research or other sponsored subawards/ procurement agreements up to \$5 million. | | Yes |
| Assistant Vice President for Research of the Office of Research and Sponsored Projects | Delegated by EVPCFO under Regent Bylaw 3.07 through VPR | All documents, including certification statements, required to apply for funds for research and other sponsored activity, including grants and aid, fellowships and scholarships covering tuition and supplies. Also, agreements providing for provision or exchange of equipment, proprietary materials, software, information, or technology for evaluation or use in research, training, or sponsored activity. | Applications with proposed changes in University buildings/space require prior approval of AVPFO or delegate. Applications which are combined solicitations, offers or award packages require Sponsored Programs approval if over \$250,000. Must be within normal University activities. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Training, Research Contracts & Grants | | | | |
|--|---|---|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Assistant Vice President for Research of the Office of Research and Sponsored Projects | Delegated by EVPCFO under Regent Bylaw 3.07 through VPR | All documents required to obtain/ accept/receive funds for research and other sponsored activity including grants and aid, fellowships, scholarships or contracts covering tuition and supplies up to \$250,000. | | No |
| Assistant Director, Sponsored Programs | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF and through Director of Sponsored Programs | All documents related to outgoing research or other sponsored subawards/ procurement agreements up to \$5 million. | | Yes |
| Assistant Director, Sponsored Programs | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF and through Director of Sponsored Programs | All documents, including certification statements, required to apply for or obtain/accept/receive funds for research and other sponsored activity, including grants and aid, fellowships, scholarships or contracts covering tuition and supplies up to \$5 million. Also, agreements providing for provision or exchange of equipment, proprietary materials, software, information, or technology for evaluation or use in research, training, or sponsored activity. | Must be within normal University activities. If payments required, appropriate other reviews. May not be signer of both application and acceptance of award unless a combined solicitation, offer or award package. | Yes |
| Contract Administration Manager, Sponsored Programs | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF and through Director of Sponsored Programs | All documents related to outgoing research or other sponsored subawards/ procurement agreements up to \$5 million. | | Yes |

SPG 601.24 – Table 1 Delegations of Authority

| Training, Research Contracts & Grants | | | | |
|---|--|---|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Contract Administration Manager, Sponsored Programs | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF and through Director of Sponsored Programs | All documents, including certification statements, required to apply for or obtain/accept/receive funds for research and other sponsored activity, including grants and aid, fellowships, scholarships or contracts covering tuition and supplies up to \$5 million. Also, agreements providing for provision or exchange of equipment, proprietary materials, software, information, or technology for evaluation or use in research, training, or sponsored activity. | Must be within normal University activities. If payments required, appropriate other reviews. May not be signer of both application and acceptance of award unless a combined solicitation, offer or award package. | Yes |
| Associate Director, Office of Research and Sponsored Projects | Delegated by EVPCFO under Regent Bylaw 3.07 through VPR and through Assistant Vice President for Research of the Office of Research and Sponsored Projects | All documents, including certification statements, required to apply for funds for research and other sponsored activity, including grants and aid, fellowships and scholarships covering tuition and supplies. Also, agreements provided for provision or exchange of equipment, proprietary materials, software, information, or technology for evaluation or use in research, training, or sponsored activity. | Applications with proposed changes in University buildings/space require prior approval of AVPFO or delegate. Applications which are combined solicitations, offers or award packages require Sponsored Programs approval if over \$250,000. Must be within normal University activities. | No |
| Associate Director, Office of Research and Sponsored Projects | Delegated by EVPCFO under Regent Bylaw 3.07 through VPR and through Assistant Vice President for Research of the Office of Research and Sponsored Projects | All documents required to obtain/accept/receive funds for research and other sponsored activity including grants and aid, fellowships, scholarships or contracts covering tuition and supplies up to \$250,000. | | No |

SPG 601.24 – Table 1 Delegations of Authority

| Training, Research Contracts & Grants | | | | |
|--|--|--|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Managing Project Representative, Office of Research and Sponsored Projects | Delegated by EVPCFO under Regent Bylaw 3.07 through VPR and through Assistant Vice President for Research of the Office of Research and Sponsored projects | All documents, including certification statements, required to apply for funds for research and other sponsored activity, grants and aid, fellowships and scholarships covering tuition and supplies. Also, agreements providing for provision or exchange of equipment, proprietary materials, software, information, or technology for evaluation or use in research, training, or sponsored activity. | Applications with proposed changes in University buildings/space require prior approval of AVPFO or delegate. Applications which are combined solicitations, offers or award packages require Sponsored Programs approval if over \$250,000. Must be within normal University activities. | No |
| Managing Project Representative, Office of Research and Sponsored Projects | Delegated by EVPCFO under Regent Bylaw 3.07 through VPR and through Assistant Vice President for Research of the Office of Research and Sponsored projects | All documents required to obtain/accept/ receive funds for research and other sponsored activity including grants and aid, fellowships, scholarships or contracts covering tuition and supplies up to \$250,000. | | No |
| Assistant Managing Project Representative, Office of Research and Sponsored Projects | Delegated by EVPCFO under Regent Bylaw 3.07 through VPR and through Assistant Vice President for Research of the Office of Research and Sponsored projects | All documents, including certification statements, required to apply for funds for research and other sponsored activity, including grants and aid, fellowships and scholarships covering tuition and supplies. Also, agreements providing for provision or exchange of equipment, proprietary materials, software, information, or technology for evaluation or use in research, training, or sponsored activity. | Applications with proposed changes in University buildings/space require prior approval of AVPFO or delegate. Applications which are combined solicitations, offers or award packages require Sponsored Programs approval if over \$250,000. Must be within normal University activities. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Training, Research Contracts & Grants | | | | |
|--|--|--|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Assistant Managing Project Representative, Office of Research and Sponsored Projects | Delegated by EVPCFO under Regent Bylaw 3.07 through VPR and through Assistant Vice President for Research of the Office of Research and Sponsored projects | All documents required to obtain/accept/ receive funds for research and other sponsored activity including grants and aid, fellowships, scholarships or contracts covering tuition and supplies up to \$250,000. | | No |
| Senior Project Representative, Office of Research and Sponsored Projects | Delegated by EVPCFO under Regent Bylaw 3.07 through VPR and through Assistant Vice President for Research of the Office of Research and Sponsored projects | All documents, including certification statements, required to apply for funds for research and other sponsored activity, grants and aid, fellowships and scholarships covering tuition and supplies. Also, agreements providing for provision or exchange of equipment, proprietary materials, software, information, or technology for evaluation or use in research, training, or sponsored activity. | Applications with proposed changes in University buildings/space require prior approval of AVPFO or delegate. Applications which are combined solicitations, offers or award packages require Sponsored Programs approval if over \$250,000. Must be within normal University activities. | No |
| Senior Project Representative, Office of Research and Sponsored Projects | Delegated by EVPCFO under Regent Bylaw 3.07 through VPR and through Assistant Vice President for Research of the Office of Research and Sponsored projects | All documents required to obtain/accept/ receive funds for research and other sponsored activity including grants and aid, fellowships, scholarships or contracts covering tuition and supplies up to \$250,000. | | No |

SPG 601.24 – Table 1 Delegations of Authority

| Training, Research Contracts & Grants | | | | |
|---|--|--|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Project Representative, Office of Research and Sponsored Projects | Delegated by EVPCFO under Regent Bylaw 3.07 through VPR and through Assistant Vice President for Research of the Office of Research and Sponsored projects | All documents, including certification statements, required to apply for funds for research and other sponsored activity, grants and aid, fellowships and scholarships covering tuition and supplies. Also, agreements providing for provision or exchange of equipment, proprietary materials, software, information, or technology for evaluation or use in research, training, or sponsored activity. | Applications with proposed changes in University buildings/space require prior approval of AVPFO or delegate. Applications which are combined solicitations, offers or award packages require Sponsored Programs approval if over \$250,000. Must be within normal University activities. | No |
| Project Representative, Office of Research and Sponsored Projects | Delegated by EVPCFO under Regent Bylaw 3.07 through VPR and through Assistant Vice President for Research of the Office of Research and Sponsored projects | All documents required to obtain/accept/ receive funds for research and other sponsored activity including grants and aid, fellowships, scholarships or contracts covering tuition and supplies up to \$250,000. | | No |
| Contract Administrator Lead, Sponsored Programs | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF and through Director of Sponsored Programs | All documents related to outgoing research and other sponsored subawards/ procurement agreements up to \$1.5 million. | | No |
| Contract Administrator Senior, Sponsored Programs | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF and through Director of Sponsored Programs | All documents related to outgoing research or other sponsored subawards/ procurement agreements up to \$750,000. | | No |

SPG 601.24 – Table 1 Delegations of Authority

| Training, Research Contracts & Grants | | | | |
|--|---|--|--|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Contract Administrator Intermediate, Sponsored Programs | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF and through Director of Sponsored Programs | All documents related to outgoing research or other sponsored subawards/ procurement agreements up to \$500,000. | | No |
| Director Grants Review and Analysis, Medical School Office of Grant Services and Analysis | Delegated by EVPCFO under Regent Bylaw 3.07 through VPR | Proposals for grant agreements to the U.S. Department of Health and Human Services via eResearch, ASSIST or Grants.gov; Proposals for funding to the U.S. Department of Veteran Affairs under the Intergovernmental Personnel Act. | Applications with proposed changes in University buildings/space require prior approval of AVPFO or delegate. Must be within normal University activities. | No |
| Associate Director – Pre Award Res Admin, Medical School Office of Grant Services and Analysis | Delegated by EVPCFO under Regent Bylaw 3.07 through VPR | Proposals for grant agreements to the U.S. Department of Health and Human Services via eResearch, ASSIST or Grants.gov; Proposals for funding to the U.S. Department of Veteran Affairs under the Intergovernmental Personnel Act. | Applications with proposed changes in University buildings/space require prior approval of AVPFO or delegate. Must be within normal University activities. | No |
| Contract & Grant Specialist, Medical School Office of Grant Services and Analysis | Delegated by EVPCFO under Regent Bylaw 3.07 through VPR | Proposals for grant agreements to the U.S. Department of Health and Human Services via eResearch, ASSIST or Grants.gov; Proposals for funding to the U.S. Department of Veteran Affairs under the Intergovernmental Personnel Act. | Applications with proposed changes in University buildings/space require prior approval of AVPFO or delegate. Must be within normal University activities. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Transactions for Goods and Services | | | | |
|--|--|---|--|---|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.07 | All documents associated with the acquisition, use, sale or disposal of goods, services, sponsorships, or uses of intangible rights up to \$10 million. | All contracts in the absence of EVPCFO. | Yes, up to \$10 million, No in the absence of EVPCFO. |
| Associate Vice President for Facilities and Operations | Delegated by EVPCFO under Regent Bylaw 3.07 | All documents associated with the acquisition, use, sale or disposal of goods, services, sponsorships, or uses of intangible rights up to \$10 million. | All contracts in the absence of EVPCFO. | Yes, up to \$10 million, No in the absence of the EVPCFO. |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.07 | Amendments to contracts associated with the acquisition, use, sale or disposal of goods, services, sponsorships or uses of intangible rights approved by the EVPCFO, where the change is no more than 25% of the approved contract value. | | Yes |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.01 and 3.07 | Purchasing Card (“PCard”) use. | | Yes |
| Associate Vice President for Finance | Delegated by EVPCFO under Regent Bylaw 3.07 | Sale or disposition of all surplus or used property. | Under requirements set forth in SPG 520.01 . | Yes |
| Director of Procurement Services | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | All documents associated with the acquisition, use, sale or disposal of goods, services, sponsorships, or uses of intangible rights up to \$10 million. | | Yes |

SPG 601.24 – Table 1 Delegations of Authority

| Transactions for Goods and Services | | | | |
|--|---|---|--|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Director of Procurement Services | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | Amendments to contracts associated with the acquisition, use, sale or disposal of goods, services, sponsorships or uses of intangible rights approved by the EVPCFO, where the change is no more than 25% of the approved contract value. | | No |
| Director of Procurement Services | Delegated by EVPCFO under Regent Bylaw 3.01 and 3.07 through AVPF | Purchasing Card (“PCard”) use. | | Yes |
| Director of Procurement Services | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | Sale or disposition of all surplus or used property. | Under requirements set forth in SPG 520.01 . | Yes |
| Director, Supply Chain Strategy, UMH Contracts & Proc Admin | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF and through Director of Procurement Services | All documents associated with the acquisition, use, sale or disposal of goods, services, sponsorships, or uses of intangible rights up to \$5 million. | | No |
| Purchasing Manager, UMH Contracts & Proc Admin or IT Procurement Commodity Manager or Construction & MRO Commodity Manager | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF and through Director of Procurement Services | All documents associated with the acquisition, use, sale or disposal of goods, services, sponsorships, or uses of intangible rights up to \$5 million. | | No |

SPG 601.24 – Table 1 Delegations of Authority

| Transactions for Goods and Services | | | | |
|--|---|---|--|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Purchasing Manager, UMH Contracts & Proc Admin or IT Procurement Commodity Manager or Construction & MRO Commodity Manager | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF and through Director of Procurement Services | Sale or disposition of all surplus or used property. | Under requirements set forth in SPG 520.01 . | No |
| Procurement Supervisor, Procurement Services | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF and through Director of Procurement Services | All documents associated with the acquisition, use, sale or disposal of goods, services, sponsorships, or uses of intangible rights up to \$2.5 million. | | No |
| Senior Procurement Agent, Procurement Services | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF and through Director of Procurement Services | All documents associated with the acquisition, use, sale or disposal of goods, services, sponsorships, or uses of intangible rights up to \$1 million and no greater duration than 5 years. | | No |
| Procurement Agent or Intermediate Procurement Agent, Procurement Services | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF and through Director of Procurement Services | All documents associated with the acquisition, use, sale or disposal of goods, services, sponsorships, or uses of intangible rights up to \$500,000 and no greater duration than 3 years. | | No |
| Associate Procurement Agent, Procurement Services | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF and through Director of Procurement Services | All documents associated with the acquisition, use, sale or disposal of goods, services, sponsorships, or uses of intangible rights up to \$100,000 and no greater duration than 1 year. | | No |

SPG 601.24 – Table 1 Delegations of Authority

| Transactions for Goods and Services | | | | |
|--|--|--|--|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Contract Administrators Intermediate, Procurement Services | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF and through Director of Procurement Services | All documents associated with the acquisition, use, sale or disposal of goods, services, sponsorships, or uses of intangible rights up to \$100,000 and no greater duration than 1 year. | | No |
| General Operations Manager for Procurement Services | Delegated by EVPCFO under Regent Bylaw 3.07 and through AVPF and through Director of Procurement Services | Sale or disposition of all surplus or used property. | Under requirements set forth in SPG 520.01 . | Yes |
| Warehouse Senior Supervisor or Warehouse Supervisor for Procurement Services | Delegated by EVPCFO under Regent Bylaw 3.07 and through AVPF through Director of Procurement Services and through General Operations Manager | Sale or disposition of all surplus or used property. | Under requirements set forth in SPG 520.01 . | No |
| M-Pathways, Procurement authorized users | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF and through Director of Procurement Services through Dean or Director of the applicable business or academic unit | Acquisition of goods or services up to \$10,000. | Only to the extent covered by properly approved budgets and available funds. Must comply with all requirements in SPG 507.01 . | No |

SPG 601.24 – Table 1 Delegations of Authority

| Transactions for Goods and Services | | | | |
|--|---|---|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| PCard Holder | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF and through Director of Procurement Services | Acquisition, or use goods or services up to amounts specified within the Purchasing Card (PCard) agreement the user signed. | Must comply with all requirements in SPG 507.01 to maintain procurement card. User must have approval from their department in order to obtain PCard. | No |
| Dean of Libraries/University Librarian | Delegated by EVPCFO under Regent Bylaws 2.05 and 3.07 | External memberships, dues and subscriptions up to \$10,000 per year for use by the libraries. | | Yes |
| Dean of Libraries/University Librarian | Delegated by EVPCFO under Regent Bylaws 2.05 and 3.07 | Agreements for the university libraries to host electronic publications from outside entities. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Transactions for Goods and Services | | | | |
|--|--|--|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Dean of Libraries/University Librarian | Delegated by EVPCFO under Regent Bylaws 2.05 and 3.07 | Loan/borrowing of library collections up to \$1 million. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. Must consult with Risk Management for all artifacts valued at over \$100,000. | Yes |
| Associate University Librarian for Publishing/Director of University of Michigan Press | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | Author-publisher agreements for U-M Press with author advances up to \$10,000. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Transactions for Goods and Services | | | | |
|--|--|--|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Associate University Librarian for Collections and Librarian, University Library | Delegated by EVPCFO under Regent Bylaws 2.05 and 3.07 through AVPF | Loan/borrowing of library collections up to \$100,000. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. Must consult with Risk Management for all artifacts valued at over \$100,000. | No |
| Director, Conferences – Summer Camps for Student Life | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | University provisioning of food, lodging, space, facilities and equipment for conferences and camps. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Transactions for Goods and Services | | | | |
|--|--|---|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Director and Curator of Museum of Art | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | Loan of museum art valued up to \$2 million. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. Must consult with Risk Management for all artifacts valued at over \$150,000. | No |
| Director and Curator of Museum of Art | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | Borrowing of museum art valued up to \$5 million. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. Must consult with Risk Management for all artifacts valued at over \$150,000. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Transactions for Goods and Services | | | | |
|---|--|--|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Executive Director of the Institute for Continuing Legal Education (ICLE) | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | Contribution and participation agreements for ICLE up to \$10,000. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | No |
| Associate Director of the Institute for Continuing Legal Education (ICLE) | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | Contribution and participation agreements for ICLE up to \$10,000. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | No |
| Director of the Institute for Continuing Legal Education (ICLE) | Delegated by EVPCFO under Regent Bylaw 3.07 through AVPF | Author and consulting editor agreements for ICLE up to \$10,000. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Dearborn Campus | | | | |
|--|--|---|-------------------------|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Chancellor, Dearborn | Delegated by EVPCFO under Regent Bylaw 3.07 | For Dearborn campus, license or use of Dearborn facilities to external groups up to 12 months. | | Yes |
| Chancellor, Dearborn | Delegated by EVPCFO under Regent Bylaw 3.07 | Agreements for the license or use of Dearborn University Center. | | No |
| Chancellor, Dearborn | Delegated by EVPCFO under Regent Bylaw 3.07 | For Dearborn campus, routine data certification and/or submission required for environmental, occupational, public health laws compliance; Verification of commitments-policies-procedures as required for grants or contract purposes. | | Yes |
| Vice Chancellor for Business Affairs, Dearborn | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor, Dearborn | For Dearborn campus, license or use of Dearborn facilities to external groups up to 12 months. | | No |
| Vice Chancellor for Business Affairs, Dearborn | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor, Dearborn | For Dearborn campus, routine documents related to inquiries on operations or federal, state, and local compliance matters concerning: Occupational and community health and safety, environmental activities, public health issues, and use of radioactive materials or equipment capable of producing radiation. | | No |

SPG 601.24 – Table 1 Delegations of Authority

| Dearborn Campus | | | | |
|--|---|---|--|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Vice Chancellor for Business Affairs, Dearborn | Delegated by EVPCFO under Regent Bylaw 3.07 | Dearborn’s Student Activities Office coordinated entertainment contracts, for single events not to exceed \$10,000. | Only to the extent covered by properly approved budgets and available funds. Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | Yes |
| Dean of Students, Dearborn | Delegated by EVPCFO under Regent Bylaw 3.07 through VC for Business Affairs, Dearborn | Dearborn’s Student Activities Office coordinated entertainment contracts, for single events not to exceed \$10,000. | Only to the extent covered by properly approved budgets and available funds. Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | No |
| Dearborn Athletic Director | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor, Dearborn, through VC for Business Affairs | Agreements for the license or use of Dearborn Field House to external groups up to 12 months. | | No |

SPG 601.24 – Table 1 Delegations of Authority

| Dearborn Campus | | | | |
|---|--|--|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Director of Mardigian Library, Dearborn | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor, Dearborn, through VC and Provost | External memberships, dues and subscriptions up to \$10,000 per year for use by the library. | | No |
| Director of Mardigian Library, Dearborn | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor, Dearborn, through VC and Provost | Loan of art valued at up to \$2 million. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. Must consult with Risk Management for all art valued at over \$150,000. | No |
| Director of Mardigian Library, Dearborn | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor, Dearborn, through VC and Provost | Borrowing of art valued at up to \$5 million. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. Must consult with Risk Management for all art valued at over \$150,000. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Dearborn Campus | | | | |
|--------------------------------------|---|--|--|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Human Resources Director, Dearborn | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPHR | Employment-related settlement agreements | Must consult with Office of General Counsel, VC of Business Affairs, and AVPF. Unique situations to be brought to AVPHR. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Flint Campus | | | | |
|--------------------------------------|---|---|--|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Chancellor, Flint | Delegated by EVPCFO under Regent Bylaw 3.07 | For Flint campus, license or use of outside facilities up to 3 years and under 50,000 square feet total. | Must be in conformance with U-M Policy and Procedure on the Acceptance, Management and Disposition of Real Estate. | Yes |
| Chancellor, Flint | Delegated by EVPCFO under Regent Bylaw 3.07 | For Flint campus, license or use of Flint facilities to external groups up to 12 months. | | Yes |
| Chancellor, Flint | Delegated by EVPCFO under Regent Bylaw 3.07 | For Flint Campus, contracts for Student Affairs student organizations. | Only to the extent covered by properly approved budgets and available funds and approved by Flint Procurement and Contracts and advice from the Office of General Counsel. | Yes |
| Chancellor, Flint | Delegated by EVPCFO under Regent Bylaw 3.07 | For Flint Campus, contracts related to UM-Flint institutional advancement activities such as conference hall rental, receptions for alumni, catering services for events. | Only to the extent covered by properly approved budgets and available funds. | Yes |

SPG 601.24 – Table 1 Delegations of Authority

| Flint Campus | | | | |
|-------------------------------|---|--|--|----------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Chancellor, Flint | Delegated by EVPCFO under Regent Bylaw 3.07 | For Flint campus, entertainment performance contracts, for single events not to exceed \$10,000. | Unique contracts require advance approval by EVPCFO. Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | Yes |
| Chancellor, Flint | Delegated by EVPCFO under Regent Bylaw 3.07 | For Flint campus, routine data certification and/or submission required for environmental, occupational, public health laws compliance; Verification of commitments-policies-procedures as required for grants or contract purposes. | | Yes |
| Regional Controller, Flint | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor, Flint | For Flint Campus, license or use of Flint facilities to external groups up to 12 months. | | Yes |
| Regional Controller, Flint | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor, Flint | For Flint campus, license or use of space of outside facilities up to 3 years and under 50,000 square feet total. | Must be in conformance with U-M Policy and Procedure on the Acceptance, Management and Disposition of Real Estate. | Yes |

SPG 601.24 – Table 1 Delegations of Authority

| Flint Campus | | | | |
|---|--|---|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Vice Chancellor for Student Affairs, Flint | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor, Flint | For Flint Campus, contracts for Student Affairs student organizations. | Only to the extent covered by properly approved budgets and available funds and approved by Flint Procurement and Contracts and advice from the Office of General Counsel. | Yes |
| Associate Vice Chancellor and Dean of Students, Flint | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor, Flint | For Flint Campus, contracts for Student Affairs student organizations. | Only to the extent covered by properly approved budgets and available funds and approved by Flint Procurement and Contracts and advice from the Office of General Counsel. | No |
| Vice Chancellor for University Advancement, Flint | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor, Flint | For Flint Campus, contracts related to UM-Flint institutional advancement activities such as conference hall rental, receptions for alumni, catering services for events. | Only to the extent covered by properly approved budgets and available funds. | Yes |
| Regional Controller, Flint | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor, VC for Business and Finance, Flint | For Flint Campus, entertainment performance contracts for single events not to exceed \$10,000. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | Yes |

SPG 601.24 – Table 1 Delegations of Authority

| Flint Campus | | | | |
|---|--|--|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Director of Alumni Relations and Career Services, Flint | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor, Vice Chancellor for University Advancement | For Flint Campus, agreements for event planning related to Career Development programs. | Only to the extent covered by properly approved budgets and available funds and approved by Procurement and Contracts and also requires use of the OGC approved template. | No |
| Director of Alumni Relations and Career Services, Flint | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor, Vice Chancellor for University Advancement | For Flint Campus, agreements for event planning related to Career Development programs. | Only to the extent covered by properly approved budgets and available funds and approved by Flint Procurement and Contracts and also requires use of OGC approved template. | No |
| Director of Environment, Health & Safety, Flint | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor, VC for Business and Finance, Flint | For Flint Campus, routine data certification and/or submission required for environmental, occupational, public health laws compliance. Verification of commitments-policies-procedures as required for grants or contracts. | | No |
| Human Resources Director, Flint | Delegated by EVPCFO under Regent Bylaw 3.01 through AVPHR, Flint | Employment-related settlement agreements | Must consult with UMF Chancellor, Provost, VCBF, Human Resources Department, and Office of General Counsel, and AVPF. Unique situations to be brought to AVPHR. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Flint Campus | | | | |
|--|--|--|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Associate Chancellor and Dean of Students, Flint | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor and VC for Student Affairs, Flint | For Flint Campus, contracts for Student Affairs student organizations. | Only to the extent covered by properly approved budgets and available funds and approved by Flint Procurement and Contracts and advice from the Office of General Counsel. | Yes |
| Director, Flint Library | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor, Flint, through VCBF and Provost | Loan of art valued at up to \$2 million. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. Must consult with Risk Management for all art valued at over \$150,000. | No |
| Director, Flint Library | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor, Flint, through VCBF and Provost | Borrowing of art valued at up to \$5 million. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. Must consult with Risk Management for all art valued at over \$150,000. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Flint Campus | | | | |
|--|---|---|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Director of Housing and Residential Life | Delegated by EVPCFO under Regent Bylaw 3.07 through the Chancellor, Flint and VCBF | Occupancy of University managed housing units. | | No |
| Director of Housing and Residential Life | Delegated by EVPCFO under Regent Bylaw 3.07 through the Chancellor, Flint and VCBF | Space rental agreements for use of the 1st Street Residence Hall and Riverfront Residence Hall. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | No |
| Director of Campus Recreation Center and Intramural Sports | Delegated by EVPCFO under Regents Bylaw 3.07 through the Chancellor, Flint and VCBF | Agreements with sponsors solicited by Recreational Sports, or Recreational Sports sponsored Club Sport teams, for financial assistance in support of team budgets, tournaments, clothing, and operations, for practice and competition use not to exceed \$5,000. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | No |
| Director of Campus Recreation Center and Intramural Sports | Delegated by EVPCFO under Regent Bylaw 3.07 through the Chancellor, Flint and VCBF | Space rental agreements for use of Flint Recreation Building. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | No |

SPG 601.24 – Table 1 Delegations of Authority

| Flint Campus | | | | |
|---|---|---|---|-----------------------|
| Position/title with authority | Source of Authority for Delegation | Document/Contract/Designation Types | Internal Process | Sub-delegation |
| Director of Event and Building Services | Delegated by EVPCFO under Regent Bylaw 3.07 through Chancellor, Flint and VCBF, Flint | For Flint Campus, license or use of Flint facilities to external groups for a single event, not to exceed \$10,000. | Must use form of contract reviewed by OGC and approved by Procurement Services. Must consult with OGC on any changes to approved form of contract and must receive approval on substantial changes from Procurement Services. | No |