



## Green Purchasing & Recycling

Small changes in the way you order can produce big changes in the environment. Here are just a few ideas to help you save time, money and purchase a bit greener:

**Buy Locally.** Smart Business Source is located in Troy, MI. Our products are distributed from our Troy facility minimizing transportation cost for finished goods. Our products are delivered by our staff, meaning no need for additional packaging materials or transportation costs. Not to mention, you're supporting the local economy!

**Buy High Yield.** Many cartridges now come in standard and high yield. High yield cartridges save resources in both packaging and core plastics. They also save you time in replacement, shelf space and cost per page. For HP toners, look for the X version.

**Recycle your empty cartridges.** Just give our drivers what you'd like to recycle. By consolidating pick up with delivery you are not only saving time, but fuel use and carbon emissions as well.

**Consolidate ordering.** If possible, accumulate orders for 3 or more cartridges before placing your order. You'll save natural resources in documentation and delivery associated fuel and emissions.

**Close The Loop.** Of course we all know by now that recycling and buying recycled is important. At Smart Business Source, we recycle cardboard, Styrofoam, aluminum and cartridge cores. We also work with other companies around the country to recycle products we don't remanufacture.

**Other Options.** Contact Smart Business Source – we can suggest other energy and departmental saving options, like our auto-stock program.

Making these changes can have a dramatic affect. Make an even bigger affect by telling a colleague. Going green doesn't have to be painful or costly - with Smart Business Source it's easy.

### **Not a Smart Business Source customer but still want to recycle your empties?**

If you don't order from Smart Business Source, please collect 10+ empties, then call us at 248-577-0740 or email [customerservice@smrtbz.com](mailto:customerservice@smrtbz.com) to request an empty pickup.

Limited on space? Smart Business Source can put Toner Cartridge Recycling Boxes in your building or department for ease of use – contact us for boxes. We'll work with your department's needs to create the best recycling plan for you. Or for large pickups, call us for a specific pick up date then email your building/dept and let them know we're coming. We'll set up a date and area for the empties so recycling is a snap.