Entering Dell Quotes

If you have gotten a quote for a system from our Dell representatives it will be formatted like this:

Follow the steps below to process the quote into an M-marketsite cart.
Click on the Dell icon in M-marketsite.

When you open the Dell punchout, quotes link is at top of the page. (It may take a second or two to appear.)

For Michigan Medicine shoppers visit help.medicine.umich.edu/sp
For orders where U-M is funded by Federal Government contracts, please contact Procurement Services at procurement.technology@umich.edu or call 734-764-8212 for the required ordering procedure.

In the next screen:
1. Click the drop-down arrow in the "All Categories" field.
2. Select your U-M IT Service Provider to see your respective Standard Configurations.

Click to shop.
Enter the quote number

If the Customer number on the quote is anything other than 138190751, you will be prompted to enter the customer number

Further validation is required to retrieve Quote# 3000036964031.1. Please enter Customer Number.
When you see the quote in blue text, click on it

Click on Create Order Requisition
Click on Continue Securely

Click on Submit Order Requisition
Cart is returned to M-marketsite.